

VERMILION COUNTY MENTAL HEALTH BOARD MEETING

Minutes – August 24, 2015

MEMBERS PRESENT: Mrs. Kay Smoot (Chairman), Mr. David Harby, Mr. Mark Kracht, Mrs. Linda Marron, Mr. Chad Turner

MEMBERS ABSENT: Mrs. Christine Budnovich, Mrs. Caroline Conway, Mrs. Cheryl Rotramel, Mr. Keith Souza

IN ATTENDANCE: Bruce Suardini, Frank Brunacci, Thom Pollock, Gloria Morris, Barb Chatman, Shi Lynn Coleman, Kristin Owen, Susan Perkins

STAFF PRESENT: Jim Russell - Executive Director
Jeri Arford - Administrative Assistant

CALL TO ORDER

Chairman Kay Smoot called the meeting to order at 5:34 p.m. Five members responded to roll call. Four members were absent.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CITIZEN INPUT

There was no citizen input.

MINUTES

Mr. Chad Turner moved, seconded by Mrs. Linda Marron, to approve the June 22, 2015 minutes as presented. Motion was approved by acclamation.

CHAIRMAN'S COMMENTS

Chairman Smoot stated she was glad that Mr. Russell was able to get his wife home from the hospital and hoped that all board members were able to look at the proposal so discussion could ensue this evening.

EXECUTIVE DIRECTOR'S REPORT

OFFICE: Mr. Russell gave an update about his wife's recovery from open heart surgery.

REVIEW ON CONTRACT LANGUAGE: Discussion held during New Business.

VCMHB BUDGET: Discussion held during New Business.

AGENCY REPORTS

WorkSource: Frank Brunacci stated their agency received an email stating they would be receiving federal Medicaid money. WorkSource is starting construction on the new building and hope to have the structure up by winter.

Crosspoint Human Services: Thom Pollock stated as of our meeting time, the state is now on the 55th day of no budget. However, Crosspoint is conducting services as normal and hoping to be reimbursed by Medicaid when a budget is put into place.

Prairie Center: Bruce Suardini notified the board Prairie Center merging with Center Stone of America has been put on hold for the time being. Prairie Center has also been affected by the lack of state funding, with some programs closing and loss of employees. Susan Perkins stated as of September 22, 2015 Prairie Center has had no clinical turnover for one full year.

Wraparound/CSP: Barb Chatman handed out numbers. Ms. Chatman stated she has been getting referrals from the Public Defender's office for children, some of which have insurance and not Medicaid.

Hoopeston Multi-Agency: Maria Semersheim was absent.

Choices: Kristin Owen reported Choices now has 435 active youths involved with Choices, with 40% of youth being Outreach and 60% engaged. Two weeks ago some new services were discussed and will be reported as it progresses.

Mr. Russell provided numbers by Leta Pepper.

FINANCIAL REPORT

The financial reports for June and July were included in the packet for review.

MH Fund Balance as of June 30, 2015: \$84,744.70; Monthly Interest as of June 30, 2015: \$.75

MH Fund Balance as of July 31, 2015: \$194,648.77; Monthly Interest as of July 31, 2015: \$.44

MOTION: Chad Turner moved to approve the June and July financial reports. Linda Marron seconded the motion. A roll call vote was taken. The following board members voted yes:

Mr. Harby
Mr. Kracht
Mrs. Marron
Mrs. Smoot
Mr. Turner

Motion approved.

NEW BUSINESS

BUDGET ADJUSTMENT/REVISION: Mr. Russell explained there were some line item adjustments done. The IMRF line item total and the miscellaneous line item total were changed to reflect the adjustments. David Harby made a motion to approve the budget adjustment/revision. Chad Turner seconded. A roll call vote was taken. The following members voted yes:

Mr. Harby
Mr. Kracht
Mrs. Marron
Mrs. Smoot
Mr. Turner

UPDATED DISCUSSION OF REVISING FUNDING CONTRACTS: Mr. Russell explained after review of the contract wording with Bill Donahue it appears the contracts are still applicable. Only a few minor wording changes need to be done concerning choppy or lengthy wording. No overall revisions were needed. Mr. Russell mentioned to the board about the possibility of increasing the line item for contractual/professional services to more closely match what is allocated for that line item. In the past the remainder of what was in the contractual/professional line item was divided up among the agencies as an end of the year allotment. Mr. Russell suggested increasing the yearly total allowed to each agency so there would not be as much of a cushion at the end of the fiscal year. Mr. Russell also suggested the possibility of having the agencies present proposals on how they would use the increase in funding. It would then be up to the Board to decide who would receive the additional funding. Discussion ensued. At the request of the board members present, Chairman Smoot called for a special meeting of the 708 Board. After discussion, a date for the special meeting was set for September 14, 2015 at 5:30 p.m. at the Vermilion County Health Department.

PTO FOR EXECUTIVE DIRECTOR: Mr. Russell stated he would like the Board to put a policy into place regarding the Executive Director's PTO days so there will be no question about how the PTO should be used and in what specific time period it should be used by. Discussion ensued. Chairman Smoot and Mr. Russell will draft a policy to be voted on at the next regularly scheduled 708 Board meeting to be held on October 26, 2015.

IMHC Proposal Discussion: Mr. Russell led a discussion with the Board regarding Iroquois County Mental Health Center's request to have the Board approval to provide services in Vermilion County. After discussion, the Board requested Mr. Russell to invite Dennis Hopkins to the next Board meeting to be held on September 14, 2015.

OLD BUSINESS

S.C.A.T. UPDATE: Mr. Russell explained to the Board that he has sent emails to Mental Health America of Illinois requesting information about the \$2,500 deposit made in 2013 to reserve a S.C.A.T. training for 2014. Mr. Russell also asked Bill Donahue to send a letter requesting the issue be resolved as soon as possible. As of this Board meeting date, there has been no response from Mental Health America of Illinois.

OPEN MEETINGS ACT REMINDER: Mr. Russell reminded the Board to complete the Open Meeting Act training done through the Attorney General's website if they have not yet done so. Certification of each board member will be on file in the Mental Health 708 Board office.

ANNOUNCEMENTS: None

ADJOURNMENT

David Harby moved, seconded by Chad Turner to adjourn the meeting at 7:07 p.m.

Minutes prepared by Jeri Arford (Board Secretary)

