

AGENDA

Transportation Committee Meeting
Tuesday, June 11, 2024
5:30 PM, Second Floor, VCAB

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – May 14, 2024 Meeting
4. Audience Comments
5. Review of Expenses – May 2024
6. County Bridge Fund 062, Resolution Middlefork Twp., Section 24-12166-00-DR.
 - **Purpose:** Resolution to assist Middlefork Twp. with the replacement of a culvert in the township. Petition and location map are attached.
7. County Bridge Fund 062, Resolution, Structure Replacement, Section 23-00223-00-BR.
 - **Purpose:** Resolution for the replacement of a bridge on Royal Road. Upon completion the structure will become the jurisdiction of Pilot Twp. per an October, 2000 jurisdictional transfer agreement.
8. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Transportation Committee Meeting
Tuesday, May 14, 2024
5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Kevin Green, Mitch Weaver, Dan Wright, Craig Golden, Mark Steinbaugh, and Robert Boyd. 7 present, 0 absent at roll call. Also attending the meeting: Larry Baughn Jr.- Chairman, Joining via telephone conference- Adrian Greenwell - County Engineer, and, Jennifer Jenkins – CB Office Manager

Agenda Item 2 - Adoption of the Agenda

Weaver moved, second by Steinbaugh, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the April 16, 2024 Minutes

Steinbaugh moved, second by Golden, to adopt the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Review of Expenses – April 2024

Greenwell indicated that expenses were on target as budgeted. He also advised that 75% of the maintenance/repair vehicles line has been used due to truck repairs. Motion by Steinbaugh, second by Weaver to approve the April expenses. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, Steinbaugh, and Boyd. 7 yes, 0 absent.

Agenda Item 6 - Low Bid Award Resolution, County Striping Contract - County MFT Fund 008 Section 24-00000-05-GM, Letting held May 1, 2024, for annual pavement marking in the County

Motion by Green, seconded by Wright to discuss. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, Steinbaugh, and Boyd. 7 yes, 0 absent

Agenda Item 7 - Low Bid Award Resolution, Pilot Twp., County Bridge Fund 062, Section 23-15151-00-DR, Letting held May 1, 2024 for culvert replacement and erosion repair

Motion by Steinbaugh, seconded by Golden to discuss. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, Steinbaugh, and Boyd. 7 yes, 0 absent

Agenda Item 8 - Low Bid Award Resolution, Grant Twp., Township REBUILD Funds, Section 24-08163-00-PV, Letting held May 1, 2024 for the award of aggregate contract to rebuild a section of road

Greenwell advised that this is dropbox that has culverts leading into it that is need of repair. Motion by Steinbaugh, seconded by Weaver to discuss. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, Steinbaugh, and Boyd. 7 yes, 0 absent

Agenda Item 9 - Resolution for Improvement, Section 24-00230-00-SS, Professional Engineering Services for Storm Sewer Maintenance

Greenwell advised that this is helping with our annual reporting to the EPA. This is assistance with the development of these reports. Motion by Steinbaugh, seconded by Weaver to discuss. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, Steinbaugh, and Boyd. 7 yes, 0 absent

Agenda Item 10 - County Engineer's Salary Resolution

Greenwell explained that this is the annual increase recommended by the State of Illinois. Motion by Golden, seconded by Weaver to discuss. Upon a roll call vote the following voted yes: Eakle, Green, Weaver, Wright, Golden, Steinbaugh, and Boyd. 7 yes, 0 absent

Agenda Item 11 – Executive Session

None

Agenda Item 12 – Items of Information

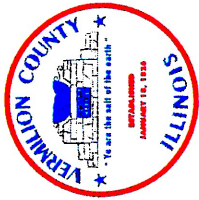
Greenwell explained that we are in the process of obtaining some easements on the Higginsville property. This will go before the Conservation District tomorrow.

Agenda Item 13 - Adjournment of Meeting

Committee Chairman Eakle adjourned the meeting at 5:43 pm.

Minutes by:

Jennifer Jenkins – CB Office Manager

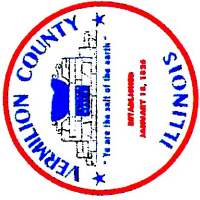


Expense Budget Performance Report

Date Range 12/01/23 - 05/31/24

Include Rollup Account and Rollup to Base Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % Used/Rec'd |
|------------|------------------------------|----------------|-------------------|----------------|----------------------------|--------------|------------------|------------------|---------------------------|--------------|
| Fund 007 | COUNTY HIGHWAY FUND | | | | | | | | | |
| Department | 810 - County Highway | | | | | | | | | |
| Project | 00 - General EXPENSE | | | | | | | | | |
| 4101 | Salary - Personnel | 536,878.00 | .00 | 536,878.00 | 40,606.06 | .00 | 253,762.93 | 283,115.07 | 47 | |
| 4104 | Salary - Overtime | 50,000.00 | .00 | 50,000.00 | 401.93 | .00 | 2,198.76 | 47,801.24 | 4 | |
| 4128 | Salary - Technical/Secretary | 412,790.00 | .00 | 412,790.00 | 24,072.98 | .00 | 146,843.90 | 265,946.10 | 36 | |
| 4132 | Salary - Summer Personnel | 15,000.00 | .00 | 15,000.00 | .00 | .00 | .00 | 15,000.00 | 0 | |
| 4149 | FICA | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4150 | IMRF | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4151 | Unemployment | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4152 | Workers Compensation | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4153 | Personal Days | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4155 | Insurance - Life/Health | 114,000.00 | .00 | 114,000.00 | 9,500.00 | .00 | 57,000.00 | 57,000.00 | 50 | |
| 4156 | Insurance - Liab/Fire/Bonds | 100,000.00 | .00 | 100,000.00 | 93,564.00 | .00 | 93,564.00 | 6,436.00 | 94 | |
| 4159 | Employee Fringe Benefits | 17,000.00 | .00 | 17,000.00 | 1,502.81 | .00 | 9,904.67 | 7,095.33 | 58 | |
| 4210 | Supplies/Office | 7,000.00 | .00 | 7,000.00 | 458.54 | .00 | 2,207.00 | 4,793.00 | 32 | |
| 4220 | Materials | 30,000.00 | .00 | 30,000.00 | 952.43 | .00 | 5,488.00 | 24,512.00 | 18 | |
| 4221 | Fuel | 100,000.00 | .00 | 100,000.00 | 2,060.06 | 2,023.68 | 31,001.86 | 66,974.46 | 33 | |
| 4238 | Special Circumstances | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4251 | Travel Expense | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 280.50 | 1,719.50 | 14 | |
| 4260 | Telephone | 5,000.00 | .00 | 5,000.00 | 174.38 | .00 | 1,046.38 | 3,953.62 | 21 | |
| 4265 | Contractual/Communications | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4270 | Postage | 2,500.00 | .00 | 2,500.00 | 135.00 | .00 | 270.00 | 2,230.00 | 11 | |
| 4271 | Contractual/Legal Fees | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 296.40 | 2,703.60 | 10 | |
| 4291 | Maint/Repair - Vehicles | 80,000.00 | .00 | 80,000.00 | 694.54 | 14.95 | 60,412.93 | 19,572.12 | 76 | |
| 4294 | Maint/Repair - Buildings | 40,000.00 | .00 | 40,000.00 | 705.99 | .00 | 5,572.27 | 34,427.73 | 14 | |
| 4300 | Contractual/Equipment Rental | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 4301 | Contractual/Maint - Roads | 2,000.00 | .00 | 2,000.00 | .00 | .00 | .00 | 2,000.00 | 0 | |
| 4302 | Bridge Repairs | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | |
| 4315 | Electricity/Gas | 24,000.00 | .00 | 24,000.00 | 801.26 | .00 | 9,064.09 | 14,935.91 | 38 | |
| 4316 | Water | 2,000.00 | .00 | 2,000.00 | 73.45 | .00 | 611.44 | 1,388.56 | 31 | |
| 4361 | Contractual/Prof Services | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 167.60 | 1,832.40 | 8 | |
| 4363 | Dues/License Fees | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4364 | Education/Training | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4410 | Land Purchase/Easement | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| 4450 | Office Furniture/Equipment | 5,000.00 | .00 | 5,000.00 | 316.26 | .00 | 316.26 | 4,683.74 | 6 | |
| 4451 | Vehicle Lease/Purchase | 350,000.00 | .00 | 350,000.00 | .00 | .00 | .00 | 350,000.00 | 0 | |
| 4452 | Equipment Lease/Purchase | 315,582.00 | .00 | 315,582.00 | 17,215.54 | .00 | 28,465.54 | 287,116.46 | 9 | |
| 4499 | Suspend File | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |

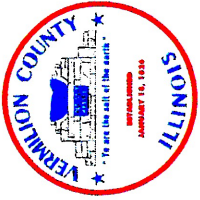


Expense Budget Performance Report

Date Range 12/01/23 - 05/31/24

Include Rollup Account and Rollup to Base Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/Rec'd |
|----------------|--|------------------|-------------------|------------------|----------------------------|------------------|------------------|---------------------------|--------------|
| Fund 007 | COUNTY HIGHWAY FUND | | | | | | | | |
| Department 810 | County Highway | | | | | | | | |
| Project 00 | General | | | | | | | | |
| EXPENSE | | | | | | | | | |
| 4610 | Transfer | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | | \$2,217,750.00 | \$0.00 | \$2,217,750.00 | \$193,235.23 | \$2,038.63 | \$708,474.53 | \$1,507,236.84 | 32% |
| | EXPENSE TOTALS | | | | | | | | |
| | Project 00 - General Totals | (\$2,217,750.00) | \$0.00 | (\$2,217,750.00) | (\$193,235.23) | (\$2,038.63) | (\$708,474.53) | (\$1,507,236.84) | 32% |
| | Department 810 - County Highway Totals | (\$2,217,750.00) | \$0.00 | (\$2,217,750.00) | (\$193,235.23) | (\$2,038.63) | (\$708,474.53) | (\$1,507,236.84) | 32% |
| | Fund 007 - COUNTY HIGHWAY FUND Totals | \$2,217,750.00 | \$0.00 | \$2,217,750.00 | \$193,235.23 | \$2,038.63 | \$708,474.53 | \$1,507,236.84 | |



Expense Budget Performance Report

Date Range 12/01/23 - 05/31/24

Include Rollup Account and Rollup to Base Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--------------------------------|---------------------------------------|-----------------------|-------------------|-----------------------|----------------------------|-------------------|---------------------|-----------------------|---------------------------|---------------|
| Fund 062 - COUNTY BRIDGE FUND | | | | | | | | | | |
| Department 850 - County Bridge | | | | | | | | | | |
| Project 00 - General | | | | | | | | | | |
| | EXPENSE | | | | | | | | | |
| 4343 | Construction & Engineering | 380,000.00 | .00 | 380,000.00 | 3,852.55 | .00 | 77,778.14 | 302,221.86 | 20 | |
| 4610 | Transfer | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | |
| | EXPENSE TOTALS | \$380,000.00 | \$0.00 | \$380,000.00 | \$3,852.55 | \$0.00 | \$77,778.14 | \$302,221.86 | 20% | |
| | Project 00 - General Totals | (\$380,000.00) | \$0.00 | (\$380,000.00) | (\$3,852.55) | \$0.00 | (\$77,778.14) | (\$302,221.86) | 20% | |
| | Department 850 - County Bridge Totals | (\$380,000.00) | \$0.00 | (\$380,000.00) | (\$3,852.55) | \$0.00 | (\$77,778.14) | (\$302,221.86) | 20% | |
| | Fund 062 - COUNTY BRIDGE FUND Totals | \$380,000.00 | \$0.00 | \$380,000.00 | \$3,852.55 | \$0.00 | \$77,778.14 | \$302,221.86 | | |
| | Grand Totals | \$2,597,750.00 | \$0.00 | \$2,597,750.00 | \$197,087.78 | \$2,038.63 | \$786,252.67 | \$1,809,458.70 | | |

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

| TOWNSHIP | SECTION NUMBER | AMOUNT |
|------------|------------------------|---------|
| Middlefork | Section 24-12166-00-DR | \$6,000 |

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 11, 2024, A.D. Session.

DATED this 11th day of June, 2024, A.D.

Aye ___ Nay ___ Absent ___ Abstain ___

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Resolution Number _____

County Bridge Resolution (062 fund)

Middlefork Twp. Section 24-12166-00-DR

APPROVED BY TRANSPORTATION COMMITTEE:
On Tuesday June 11, 2024

Joe Eakle (Chair) Aye Nay Absent Abstain

Robert Boyd Aye Nay Absent Abstain

Craig Golden Aye Nay Absent Abstain

Kevin Green (VC) Aye Nay Absent Abstain

Mark Steinbaugh Aye Nay Absent Abstain

Mitch Weaver Aye Nay Absent Abstain

Dan Wright Aye Nay Absent Abstain

Resolution Number _____

P E T I T I O N

PETITION OF MIDDLEFORK ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section 24-12166-00-DR Exist. SN 092- NONE Prop. SN 092- NONE

ESTIMATED COST

| | <u>COUNTY</u> | <u>TOWNSHIP</u> | <u>FEDERAL</u> | <u>TWP BRIDGE</u> | <u>TOTALS</u> |
|--------|-----------------|-----------------|----------------|-------------------|------------------|
| Const. | \$ <u>6,000</u> | \$ <u>6,000</u> | \$ _____ | \$ _____ | \$ <u>12,000</u> |
| Eng. | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

Type & Location Replace an existing concrete culvert on 3300N between 70E and 170E with 60" ERS aluminized corrugated steel culvert.

NOW THEREFORE, the said Road District hereby requests county aid in the sum of Six Thousand and No/100 Dollars \$ 6,000.00, for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

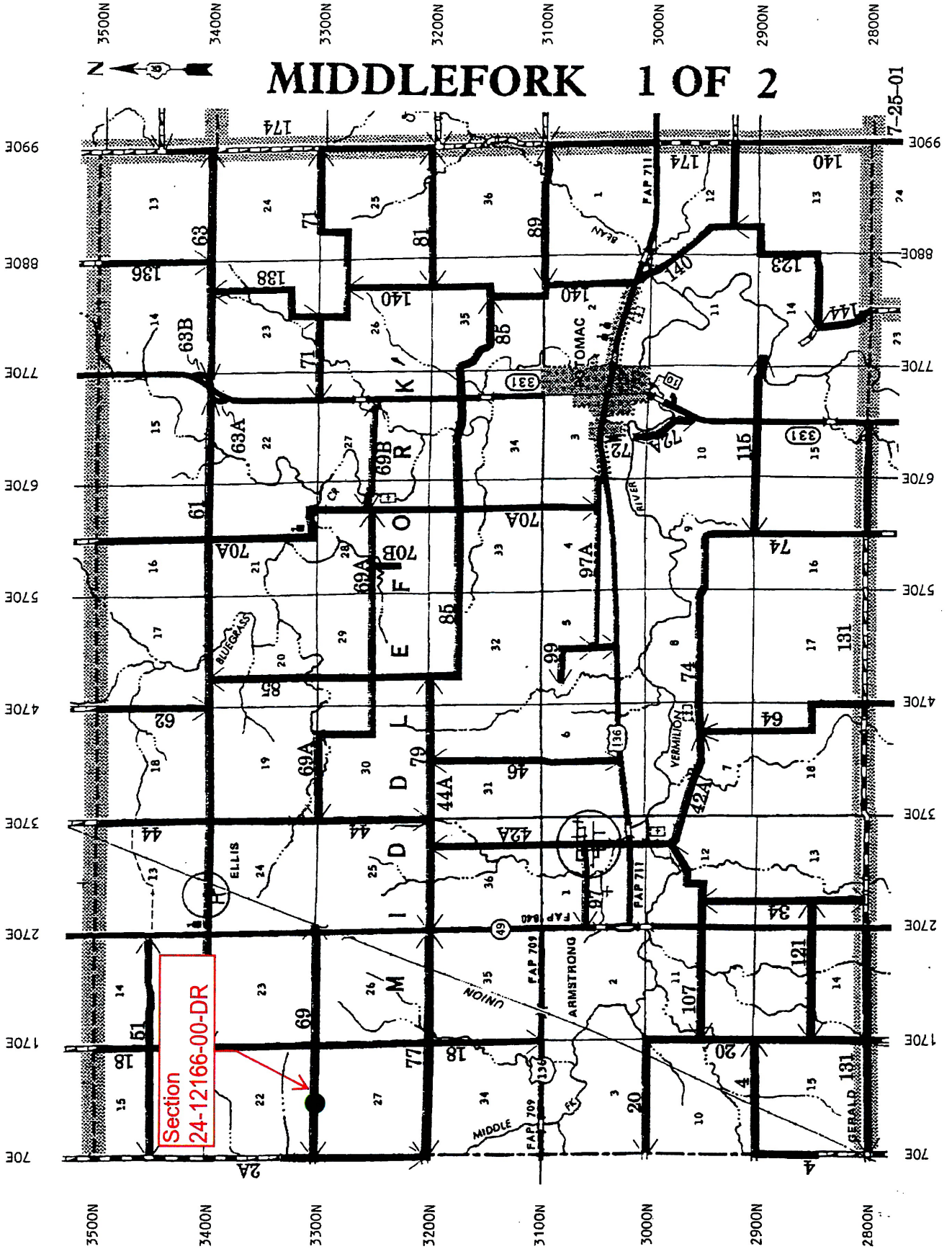
The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,

Donnie Morgan June 4, 2024
Highway Commissioner Date

MIDDLEFORK Road District

MIDDLEFORK 1 OF 2



Section
24-12166-00-DR



COUNTY BRIDGE CONSTRUCTION PROGRAM
SECTION 5/5-502 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

RE: County Bridge Fund 062 Resolution – Section 23-00223-00-BR

WHEREAS, under the provisions of Section 5/5-502 of the Road and Bridge Laws, these funds may be used to construct or repair any bridge, culvert, or drainage structure across or along any highway in the County, and,

WHEREAS, the County Highway Department has found it necessary to replace a bridge, structure number 092-3255 on the Royal Road in Pilot Township 0.75 miles east of the Champaign County line, section 23-00223-00-BR.

NOW, THEREFORE, BE IT RESOLVED, that the request by the County Highway Department for use of County Bridge Funds 062 in the amount of Six Hundred Fifty Thousand and 00/100 dollars (\$650,000.00) is hereby granted for the replacement of said bridge, and

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department, and 1 (one) certified copy of this Resolution be mailed to the Illinois Department of Transportation District 5 office in Paris Illinois.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 11, 2024, A.D. Session.

DATED this 11th day of June, 2024, A.D.

Aye ___ Nay ___ Absent ___ Abstain ___

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Resolution Number _____

RE: County Bridge Fund 062 Resolution – Section 23-00223-00-BR

APPROVED BY TRANSPORTATION COMMITTEE:
June 11, 2024

Joe Eakle (Chair) Aye Nay Absent Abstain

Robert Boyd Aye Nay Absent Abstain

Craig Golden Aye Nay Absent Abstain

Kevin Green (VC) Aye Nay Absent Abstain

Mark Steinbaugh Aye Nay Absent Abstain

Mitch Weaver Aye Nay Absent Abstain

Dan Wright Aye Nay Absent Abstain

Resolution Number _____