

Judicial & Rules Committee Meeting
Tuesday, June 25, 2024
5:00 PM, 2nd Floor, Joseph G Cannon Bldg.

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – April 22, 2024
4. Audience Comments
5. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the General Fund, Non-Departmental, Budget Amendment – Judges Grant- Courtroom Technology Modernization Grant - \$2,810.00
6. Budget – Juvenile Detention Center
7. Budget – Probation
8. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Special Judicial & Rules Committee Meeting
Monday, April 22, 2024
Joseph G Cannon Building, 2nd Floor, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call:

Committee Chair Jerry Hawker called the meeting to order at 5:00PM. Upon the call of roll, the following members were present: Jerry Hawker, George Weller and Gary Miller. Chairman Larry Baughn, Jr. served as Ex-Officio member. Britny Hoag, Marla Mackiewicz, Greg Shepard and Becky Stark were absent. 4 present, 4 absent. Also attending the meeting were: Tom Gregory – Director of Probation, Thomas M. O’Shaughnessy – Chief Judge, Brian Talbott – Director of Tech Services and Cassy Carter – Financial Resources Director.

Agenda Item 2 - Adoption/Amendment to the Agenda:

Weller moved, seconded by Miller to adopt the agenda as presented. Motion was carried by acclamation. Motion passed.

Agenda Item 3 - Approval of Minutes from August 22, 2023:

Miller moved, seconded by Baughn, to approve the minutes as presented. Motion was carried by acclamation. Motion passed.

Agenda Item 4 - Audience Comments:

None.

Agenda Item 5 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the General Fund, Non-Departmental - \$53,560.00

Motion by Weller, seconded by Miller to approve.

Talbott explained this is grant money coming in, grant money going out. This is the AOIC Courtroom Technology yearly grant.

Upon roll call vote the following members voted yes, to-wit: Hawker, Weller, Miller and Baughn. 4 yes, 4 absent. Motion passed.

Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Service Fund - \$15,000.00

Motion by Miller, seconded by Weller to approve.

Gregory explained this is moving money from the Opioid Settlement funds into Probation Service for officer training. Hawker noted upon review of the agenda the training looked very valuable.

Upon roll call vote the following members voted yes, to-wit: Hawker, Weller, Miller and Baughn. 4 yes, 4 absent. Motion passed.

Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Service Fund - \$2,000.00

Motion by Miller, seconded by Weller to approve.

Gregory explained this is moving money from the Opioid Settlement funds into Probation Service for the purchase of bus passes. This provides individuals on probation transportation to and from probation appointments, court dates and treatment programs.

Upon roll call vote the following members voted yes, to-wit: Hawker, Weller, Miller and Baughn. 4 yes, 4 absent. Motion passed.

Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Drug Court Fund - \$10,000.00

Motion by Weller, seconded by Miller to approve.

Judge O’Shaughnessy explained this is moving money from the Opioid Settlement funds into the Drug Court Fund to pay for the Specialty Courts Conference.

Upon roll call vote the following members voted yes, to-wit: Hawker, Weller, Miller and Baughn. 4 yes, 4 absent. Motion passed.

Agenda Item 9 – Judges Courtroom Renovation – Discussion

Hawker asked Judge O’Shaughnessy if he is getting everything needed for the courtrooms. He also inquired about needing to tear down a wall. Judge O’Shaughnessy stated that he is getting everything he needs. Chairman Baughn stated that RC Electric was working on this project last week.

Agenda Item 10 – Executive Session:

None.

Agenda Item 11 - Items of Information:

None.

Agenda Item 12- Adjournment:

Hawker adjourned the meeting at 5:10PM

Minutes by: Cassy Carter, Financial Resources Director

ORDINANCE

RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the General Fund, Non-Departmental, Budget Amendment – Judges Grant – Courtroom Technology Modernization Grant

WHEREAS, the Vermilion County Court system was awarded additional grant funds for courthouse technology improvement; and,

WHEREAS, the funds received need to be recognized in the General Fund and placed in appropriate lines for expending the funds; and,

WHEREAS, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2023-2024 to add the amounts as set out below:

001.101.00.3324	Grant Funds	\$2,810.00
001.168.00.4282	Contractual-Courthouse	\$2,810.00

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the August 13, 2024 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 13th day of August, 2024 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Vermilion County, Judges Grant

APPROVED BY Judicial & Rules 06/25/24:

Jerry Hawker	Y	N	A
Britny Hoag	Y	N	A
Marla Mackiewicz	Y	N	A
Greg Shepard	Y	N	A
Becky Stark	Y	N	A
George Weller	Y	N	A
Gary Miller	Y	N	A

APPROVED BY Technology 07/9/24:

Todd Johnson	Y	N	A
Billy Ryan	Y	N	A
Greg Shepard	Y	N	A
Marla Mackiewicz	Y	N	A
Phearn Butler	Y	N	A
Tim McFadden	Y	N	A
Tara Auter	Y	N	A

APPROVED BY FINANCE/PERSONNEL 8/5/24:

Steve Miller	Y	N	A
Jerry Hawker	Y	N	A
Craig Golden	Y	N	A
Becky Stark	Y	N	A
Kevin Bodine	Y	N	A
Lon Henderson	Y	N	A
Todd Johnson	Y	N	A
Jim McMahan	Y	N	A
Greg Shepard	Y	N	A

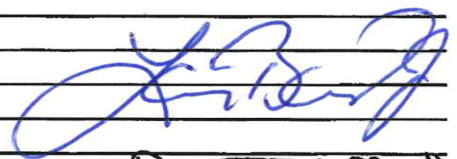
**Request for Amendment
Fiscal Budget
2023 - 2024**

Dept: General Fund - Non Departmental

Date: 6/17/2024

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.101.00.3324</u>	<u>Grant Funds</u>	<u>\$ 141,610</u>	<u>\$ 2,810</u>	<u>144,420.00</u>
<u>001.168.00.4282</u>	<u>Contractual - Courthouse</u>	<u>\$ 53,560</u>	<u>\$ 2,810</u>	<u>56,370.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:
 This is adding money to the revenue line due to receiving additional grant funds for Court Room Technology Modernization program. This is also increasing the expense line by the same amount so that the money can expended for this use.
 This \$2,810 is in addition to the original approved amount of \$53,560 at the May Finance Committee Meeting.



Department Head: Rian Talbot

Approved By: _____ Committee

Finance Committee

_____ Chairman

_____ Chairman

Dated: _____

Dated: _____



JDC Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Amended Budget	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 Department Request
Fund 006 - PSB RENT FUND							
REVENUE							
Department: 101 - General							
Project: 34 - Juvenile Detention Center							
<i>INTERGOVERNMENTAL REVENUE</i>							
3311.03	State Salary Reimb J D Center	1,453,935.00	1,600,089.10	1,514,378.00	1,514,378.00	724,901.29	1,514,378.00
3320	Reimb/Intergovernmental	1,739,714.00	1,868,843.96	1,739,714.00	1,739,714.00	.00	1,739,714.00
3322	Reimb/Miscellaneous	305,272.00	298,275.33	305,272.00	305,272.00	.00	305,272.00
<i>INTERGOVERNMENTAL REVENUE Totals</i>		\$3,498,921.00	\$3,767,208.39	\$3,559,364.00	\$3,559,364.00	\$724,901.29	\$3,559,364.00
<i>CHARGES FOR SERVICES</i>							
3543	Detention Income	130,000.00	117,973.00	130,000.00	130,000.00	33,565.00	130,000.00
<i>CHARGES FOR SERVICES Totals</i>		\$130,000.00	\$117,973.00	\$130,000.00	\$130,000.00	\$33,565.00	\$130,000.00
<i>Project 34 - Juvenile Detention Center Totals</i>							
Department 101 - General Totals		\$3,628,921.00	\$3,885,181.39	\$3,689,364.00	\$3,689,364.00	\$758,466.29	\$3,689,364.00
REVENUE TOTALS		\$3,628,921.00	\$3,885,181.39	\$3,689,364.00	\$3,689,364.00	\$758,466.29	\$3,689,364.00
EXPENSE							
Department 340 - PSB							
Project 34 - Juvenile Detention Center							
<i>PERSONNEL SERVICES</i>							
4101	Salary - Personnel	1,827,392.00	1,666,941.03	1,874,808.00	1,874,808.00	806,466.77	1,937,702.00
4104	Salary - Overtime	95,388.00	88,036.36	98,250.00	98,250.00	54,408.95	101,689.00
4110	Salary - Department Head	112,636.00	112,635.67	116,015.00	116,015.00	58,229.63	120,076.00
4129	Clothing Allowance	17,700.00	17,700.00	17,400.00	17,400.00	12,950.00	17,400.00
4155	Insurance - Life/Health	225,420.00	211,768.67	240,000.00	240,000.00	106,778.38	240,000.00
<i>PERSONNEL SERVICES Totals</i>		\$2,278,536.00	\$2,097,081.73	\$2,346,473.00	\$2,346,473.00	\$1,038,833.73	\$2,416,867.00
<i>SUPPLIES & MATERIALS</i>							
4210	Supplies/Office	6,000.00	4,693.96	6,000.00	6,000.00	921.05	6,000.00
4212	Supplies/Copier	800.00	731.04	800.00	800.00	581.50	800.00
4222	Supplies/Dietary	68,000.00	38,447.64	68,000.00	68,000.00	8,468.00	70,000.00
4232	Supplies/Prisoners	20,000.00	16,358.62	20,000.00	20,000.00	3,649.52	20,000.00



JDC Budget Worksheet Report

Budget Year 2025

		\$94,800.00	\$60,231.26	\$94,800.00	\$13,620.07	\$96,800.00
SUPPLIES & MATERIALS Totals						
OTHER SERVICES & CHARGES						
4251	Travel Expense	3,200.00	1,105.58	5,000.00	.00	5,000.00
4260	Telephone	500.00	.00	.00	.00	.00
4270	Postage	2,000.00	390.18	2,000.00	544.00	2,000.00
4275	Rent	2,398,660.00	2,398,660.00	2,468,608.00	330,931.71	2,551,156.00
4290	Maint/Repair - Equipment	4,500.00	1,322.60	4,500.00	.00	4,500.00
4291	Maint/Repair - Vehicles	12,000.00	3,406.68	12,000.00	1,047.15	12,000.00
4295	Contractual/Maint & Repair	1,000.00	.00	.00	.00	.00
4331	Uniforms	3,000.00	1,674.30	3,000.00	.00	3,000.00
4345	Contractual/Medical Services	12,000.00	11,000.00	12,000.00	7,000.00	12,000.00
4350	Prisoner Medical Expense	4,000.00	2,411.39	4,000.00	790.33	4,000.00
4361	Contractual/Prof Services	13,000.00	10,373.80	13,000.00	2,429.55	13,000.00
4363	Dues/License Fees	500.00	135.00	500.00	35.00	500.00
4364	Education/Training	4,700.00	3,575.00	6,500.00	431.60	6,500.00
		\$2,459,060.00	\$2,434,054.53	\$2,531,108.00	\$343,209.34	\$2,613,656.00
OTHER SERVICES & CHARGES Totals						
CAPITAL OUTLAY						
4450	Office Furniture/Equipment	7,500.00	3,937.39	7,500.00	3,160.00	7,500.00
4451	Vehicle Lease/Purchase	45,000.00	40,515.00	45,000.00	.00	45,000.00
4452	Equipment Lease/Purchase	1,250.00	614.89	1,250.00	433.40	1,250.00
		\$53,750.00	\$45,067.28	\$53,750.00	\$3,593.40	\$53,750.00
CAPITAL OUTLAY Totals						
Project 34 - Juvenile Detention Center Totals		\$4,886,146.00	\$4,636,434.80	\$5,026,131.00	\$1,399,256.54	\$5,181,073.00
Department 340 - PSB Totals		\$4,886,146.00	\$4,636,434.80	\$5,026,131.00	\$1,399,256.54	\$5,181,073.00
EXPENSE TOTALS		\$4,886,146.00	\$4,636,434.80	\$5,026,131.00	\$1,399,256.54	\$5,181,073.00
Fund 006 - PSB RENT FUND Totals						
Fund 006 - PSB RENT FUND Totals		\$1,257,225.00	(\$751,253.41)	(\$1,336,767.00)	(\$640,790.25)	(\$1,491,709.00)
REVENUE TOTALS		\$3,628,921.00	\$3,885,181.39	\$3,689,364.00	\$758,466.29	\$3,689,364.00
EXPENSE TOTALS		\$4,886,146.00	\$4,636,434.80	\$5,026,131.00	\$1,399,256.54	\$5,181,073.00



JDC Budget Worksheet Report

Budget Year 2025

Net Grand Totals									
REVENUE GRAND TOTALS	\$3,628,921.00	\$3,885,181.39	\$3,689,364.00	\$3,689,364.00	\$758,466.29	\$3,689,364.00	\$758,466.29	\$3,689,364.00	\$3,689,364.00
EXPENSE GRAND TOTALS	\$4,886,146.00	\$4,636,434.80	\$5,026,131.00	\$5,026,131.00	\$1,399,256.54	\$5,026,131.00	\$1,399,256.54	\$5,026,131.00	\$5,181,073.00
Net Grand Totals	(\$1,257,225.00)	(\$751,253.41)	(\$1,336,767.00)	(\$1,336,767.00)	(\$640,790.25)	(\$1,336,767.00)	(\$640,790.25)	(\$1,336,767.00)	(\$1,491,709.00)

**2024-2025 VERMILION COUNTY JUVENILE DETENTION CENTER
BUDGET NARRATIVE**

006.340.34.

4101 Salary - Personnel

This line item reflects the salary increases and longevity amounts negotiated per union contract. All salaries of the sworn officers receive State reimbursement from the Administrative Office of the Illinois Courts (AOIC). The Administrative Services Manager's salary is the sole responsibility of Vermilion County.

4104 Overtime

This line item contains the projected overtime expense for any mandatory overtime for detention staff. Overtime is sometimes required for court appearances, medical/psychological appointments for the juveniles, staffing requirements due to vacations, leaves-of-absence, personal days off, gender requirements, unfilled vacancies, transportation of juveniles, etc. Overtime expenses increase as staff members incur more seniority, vacation time and higher salaries. The financial compensation for overtime is included in the union contract.

4110 Salary - Department Head

This line item contains the salary for the Director of Detention. The Director's salary receives a State reimbursement from the Administrative Office of the Illinois Courts (A.O.I.C.).

4129 Clothing Allowance

All 29 sworn officers at the detention center have received a clothing allowance since the 2003 fiscal budget year. The clothing allowance amount is reflective of the collective bargaining agreement with detention officers and Laborer's Union Local #703.

4155 Insurance - Life/Health

This line item is to pay the county's portion of the employee's health insurance. This figure was provided by the County's Financial Resources Director.

4210 Supplies - Office (No Change)

This line item is used to purchase all office supplies and printing for the detention facility, such as: Personal Property forms, envelopes, computer paper, classroom supplies, printer cartridges, pens, pencils, notebooks, staplers, file folders, computer software for the classroom, pepper foam, handcuffs, leg-irons, duplicate keys and other miscellaneous office supplies.

4212 Supplies - Copier (No Change)

This line item is to pay for the purchase of supplies for the copier machines, such as staples, and copier paper.

4222 Supplies - Dietary (Increased \$2000)

This line item is to pay for the juveniles' meals, snacks, beverages, dietary paper supplies including cups, plates, bowls, paper towels, utensils, and laundry supplies for laundry service provided at the PSB. All meals are purchased through the Sheriff's Office. The Illinois Department of Juvenile Justice requires that milk be served at least twice per day and that a snack be provided once per day. Fruit or fruit juice must be provided daily. This line item was increased due to cost of inflation on all items that are purchased.

4232

Supplies - Prisoner (No Change)

This line item is to pay for the juveniles' mattresses, toiletry/shower products, in-house laundry products, recreational equipment, first-aid kits, garbage bags, blankets, bed sheets, towels, disposable gloves, toilet paper, melt-away bags, bio-hazard bags, and other miscellaneous supplies including suicide prevention garments, blankets and PPE products. The Juvenile Detention Center is using large quantities of hand sanitizer, disinfecting wipes, gloves and other PPE equipment in order to keep the staff and residents of the JDC safe.

4251

Travel/Expense (No change)

This line item is used to pay for travel, meal and hotel expenses for detention staff when they must travel out-of-county for mandatory training. State standards require all detention officers to complete a minimum of forty (40) hours of training per year, (with at least 50% recorded training and 50% live in person or live online) and all new staff must complete a 40 hour basic training course which is generally conducted in Springfield or in the Chicago area. The Juvenile Detention Center must have "Handle with Care" instructors on staff and this initial training and the annual recertifications generally take place in Indiana, Chicago, or Springfield. "Handle with Care" is a recognized curriculum for safe physical intervention of residents. This line item can also be used to pay mileage for staff who must travel for training/meetings if county vehicles are not available for their use.

4260

Telephone

The JDC is no longer providing county cell phones to staff who are transporting juvenile's and therefore, this line item is not currently needed.

4270 Postage (No Change)

This line item is used to pay for postage for administrative detention center correspondence, mandatory juvenile correspondence, postage or shipping charges on equipment that must be sent for repairs. Such items include hand-held radios, Guard 1 Plus data recorders and breathalyzers.

4275 Rent

This line item is used to pay for the building rental. The Danville Public Building Commission and the County Board determine the amount of rent that is to be paid. This figure was provided by the County's Financial Resources Director.

4290 Maintenance/Repair - Equipment (No Change)

This line item is used to pay for maintenance on facility computers, replacement/repair of JDC telephones, maintenance/repair of the Guard 1 Plus system, maintenance/repair of detention hand-held radios, replacement batteries for the radios, and other JDC equipment repairs. It is also used to pay for the re-calibration of three breathalyzer units (must be calibrated every six months).

4291 Maintenance/Repair - Vehicles (No change)

This line item is used for the purchase of gasoline, oil changes, tires, cages for vehicles, all of the maintenance of the county-owned detention vehicles, and the maintenance of the police radio system which is installed in the vehicles. All of the vehicles must be inspected annually per Illinois Department of Juvenile Justice standards.

4295 Contractual/Maintenance and Repair (No change)

The fax machines at the JDC have been eliminated and the copier is used for anything that must be faxed.

- 4331 Uniforms (No Change)**
This item is used for the purchase of the juveniles' uniforms/clothing, jackets, underwear, socks and shoes that are worn while they are housed in the detention center.
- 4345 Contractual - Medical Services (No Change)**
This line item is used to pay for mandatory medical services for the juveniles. These services are contracted through Dr. Tom Pliura. Part-time nursing services are provided by the Vermilion County Sheriff's Department.
- 4350 Prisoner/Medical Expense (No Change)**
This line item is used to pay for prisoner medical supplies which are required to be stocked in the Medical Room at the facility, and the occasional medical expense/prescription of a detained juvenile.
- 4361 Contractual - Professional Services (No Change)**
This line item is used to pay for maintenance for TRACKER computer software, annual licensing fees for TRACKER software, upgrades to the TRACKER software, maintenance and labor for office management software, general maintenance of facility computers, Guard 1 Plus updates, licensing, and technical support, psychological evaluations for new employees and drug testing.

4363

Dues/License Fees - (No change)

All JDC officers are mandated to be CPR/First Aid certified annually and there are 29 employees.

Membership fees to the Illinois Probation and Court Services association for the Director and Assistant Director are paid annually. This organization provides information regarding training opportunities, legal information regarding Bills that are being processed in the State legislature, and contact information regarding all probation/detention staff in the State of Illinois.

Membership to the American Correctional Association for the Director and Assistant Director is \$35 each annually. This organization provides information regarding juvenile detention/corrections throughout the United States that is helpful to the JDC. It also provides training ideas and information regarding equipment used in correctional settings.

4364

Education/Training (No change)

This line item is used to purchase educational aids for on-sight mandatory staff training. The costs of online training for staff is continually increasing. All staff are mandated to obtain 40 hours of training per year per the Administrative Office of the Illinois Courts (A.O.I.C.) regulations and AOIC now mandates at least 50% must be recorded training and 50% live in person or live on line training. Also AOIC standards, require each facility adopt a recognized curriculum for safe physical intervention with residents whose behavior is injurious to themselves or others. The JDC is now using "Handle with Care" and the approximate cost of this training program is \$1500 for a staff member to become an instructor. Instructors must be recertified annually at an approximate cost of \$550.00. Also, the JDC must pay for training to have at least one certified CPR instructor on staff.

- 4450 Office Furniture/Equipment (No Change)**
This line item is for additional or replacement items such as food trays, food containers, laundry carts, security equipment, computer equipment, storage cabinets, storage shelving, water control equipment, staff hand-held radios, Guard 1 Plus readers, medical instruments and equipment.
- 4451 Vehicle Lease/Purchase**
This line item is for a vehicle purchase and for the costs incurred for outfitting the new vehicle, which would include a new “cage”, license fees, etc. The state bid for vehicle’s has not yet been determined for 2025, so this is an estimated cost.
- 4452 Equipment Lease and Purchase (No Change)**
This line item is used to pay for the postage machine lease, printer cartridges, and any upgrades that may occur due to postage increases. This rental is paid on an annual basis.

VERMILION COUNTY JUVENILE DETENTION PERSONNEL 2024/2025

NAME	TITLE	SALARY
BRAATEN, ANDERS	SUPERVISOR	\$71,495.46
DRAKE, JOEL	ASST. DIRECTOR	\$82,301.56
DUDLEY, RYAN	SUPERVISOR	\$72,412.86
KOPATICH, BRIAN	SUPERVISOR	\$77,671.03
MCFADDEN, GARRETT	SUPERVISOR	\$69,510.37
MULLIS, MATTHEW	ASST. SUPERVISOR	\$70,921.57
RINEBERG, JOHN	ASST. SUPERVISOR	\$71,811.48
ANDREWS, HANNA	DETENTION OFFICER	\$61,694.28
BRINEGAR, LUKE	DETENTION OFFICER	\$61,694.45
BROWN , EMMA	DETENTION OFFICER	\$68,843.44
BURT, JOE	DETENTION OFFICER	\$67,384.63
CROSS, JENNAYA	DETENTION OFFICER	\$67,384.63
EAKLE, JOSEPH BRYN	DETENTION OFFICER	\$63,439.23
EVANS, AMY	DETENTION OFFICER	\$67,384.63
FLETCHER, RILEY	DETENTION OFFICER	\$61,694.28
GRIMM, JAMES	DETENTION OFFICER	\$61,939.03
KRILCICH, JOEL	DETENTION OFFICER	\$62,681.59
LANDERS, KELSEE	DETENTION OFFICER	\$61,694.45
OLIVER, JOHN	DETENTION OFFICER	\$66,579.60
PROMOTIONAL COSTS	SUPERVISOR/ASSIST. SUPERVISOR	\$16,603.00
REASOR, MATTHEW	DETENTION OFFICER	\$62,931.48
REFFETT, JENNIFER	ADMIN SERVICES MANAGER	\$54,286.68
SOLLARS, AMANDA	DETENTION OFFICER	\$67,384.63
TAYLOR, KENDRA	DETENTION OFFICER	\$61,694.45
THOMAS, RYAN	DETENTION OFFICER	\$62,432.72
WILLIAMS, QUEMARI	DETENTION OFFICER	\$61,694.28
VACANT	DETENTION OFFICER	\$61,694.00
VACANT	DETENTION OFFICER	\$61,694.00
VACANT	DETENTION OFFICER	\$61,694.00
VACANT	DETENTION OFFICER	\$61,694.00
TOTAL		\$1,922,341.81

2024-2025 Longevity

Table Range

END	AMT
1	0
36	120
48	240
60	360
72	480
84	600
96	720
108	840
120	960
132	1080
144	1200
156	1200

Name	Start Date	As of Date	Months	Amount
Braaten, Anders	07/08/13	12/01/24	136	\$1080.00
Brown, Emma	09/10/01	12/01/24	278	\$1200.00
Burt, Joseph	09/11/01	12/01/24	278	\$1200.00
Cross, Jennaya	09/14/01	12/01/24	278	\$1200.00
Drake, Joel	12/02/07	12/01/24	204	\$1200.00
Dudley, Ryan	08/22/04	12/01/24	243	\$1200.00
Eakle, Joseph Bryn	07/09/13	12/01/24	136	\$1080.00
Evans, Amy	09/18/01	12/01/24	278	\$1200.00
Kopatich, Brian	07/30/01	12/01/24	280	\$1200.00
Mullis, Matthew	12/28/06	12/01/24	216	\$1200.00
Oliver, John	05/09/04	12/01/24	246	\$1200.00
Rineberg, John	11/29/02	12/01/24	264	\$1200.00
Sollars, Amanda	09/19/01	12/01/24	278	\$1200.00
Total				\$15,360.00



Probation Budget Worksheet Report

Budget Year 2025

Account	Account Description	2023 Amended Budget	2023 Actual Amount	2024 Adopted Budget	2024 Amended Budget	2024 Actual Amount	2025 department Request
Fund 001 - GENERAL FUND							
EXPENSE							
Department	230 - Probation						
Project	00 - General						
<i>PERSONNEL SERVICES</i>							
4101	Salary - Personnel	1,531,153.00	1,519,046.05	1,688,615.00	1,688,615.00	829,477.67	1,737,921.00
4110	Salary - Department Head	101,647.00	101,647.00	104,823.00	104,823.00	52,612.22	108,099.00
4155	Insurance - Life/Health	238,920.00	219,306.33	241,200.00	241,200.00	136,180.36	285,120.00
	<i>PERSONNEL SERVICES Totals</i>	<u>\$1,871,720.00</u>	<u>\$1,839,999.38</u>	<u>\$2,034,638.00</u>	<u>\$2,034,638.00</u>	<u>\$1,018,270.25</u>	<u>\$2,131,140.00</u>
<i>SUPPLIES & MATERIALS</i>							
4238	Special Circumstances	11,000.00	3,491.70	19,000.00	19,000.00	5,323.04	19,000.00
	<i>SUPPLIES & MATERIALS Totals</i>	<u>\$11,000.00</u>	<u>\$3,491.70</u>	<u>\$19,000.00</u>	<u>\$19,000.00</u>	<u>\$5,323.04</u>	<u>\$19,000.00</u>
Project	00 - General Totals	<u>\$1,882,720.00</u>	<u>\$1,843,491.08</u>	<u>\$2,053,638.00</u>	<u>\$2,053,638.00</u>	<u>\$1,023,593.29</u>	<u>\$2,150,140.00</u>
Department	230 - Probation Totals	<u>\$1,882,720.00</u>	<u>\$1,843,491.08</u>	<u>\$2,053,638.00</u>	<u>\$2,053,638.00</u>	<u>\$1,023,593.29</u>	<u>\$2,150,140.00</u>
	EXPENSE TOTALS	<u>\$1,882,720.00</u>	<u>\$1,843,491.08</u>	<u>\$2,053,638.00</u>	<u>\$2,053,638.00</u>	<u>\$1,023,593.29</u>	<u>\$2,150,140.00</u>
Fund	001 - GENERAL FUND Totals	<u>\$1,882,720.00</u>	<u>\$1,843,491.08</u>	<u>\$2,053,638.00</u>	<u>\$2,053,638.00</u>	<u>\$1,023,593.29</u>	<u>\$2,150,140.00</u>
	EXPENSE TOTALS	<u>\$1,882,720.00</u>	<u>\$1,843,491.08</u>	<u>\$2,053,638.00</u>	<u>\$2,053,638.00</u>	<u>\$1,023,593.29</u>	<u>\$2,150,140.00</u>
Fund 001 - GENERAL FUND							
REVENUE							
Department	101 - General						
Project	00 - General						
<i>INTERGOVERNMENTAL REVENUE</i>							
3328	Special Circumstance - Grant	.00	12,000.00	.00	.00	.00	.00
	<i>INTERGOVERNMENTAL REVENUE Totals</i>	<u>\$0.00</u>	<u>\$12,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
3515	Probation Service Fees	80,000.00	92,915.33	80,000.00	80,000.00	35,387.32	64,045.00
3520	Probation Ops Fees	5,000.00	695.59	5,000.00	5,000.00	310.82	500.00



Probation Budget Worksheet Report

Budget Year 2025

		\$85,000.00	\$93,610.92	\$85,000.00	\$35,698.14	\$64,545.00
<i>CHARGES FOR SERVICES Totals</i>						
<i>MISCELLANEOUS REVENUES</i>						
3701	Interest	25.00	767.36	25.00	289.19	25.00
3710	Miscellaneous	5,000.00	2,318.64	5,000.00	11,625.29	5,000.00
		\$5,025.00	\$3,086.00	\$5,025.00	\$11,914.48	\$5,025.00
<i>MISCELLANEOUS REVENUES Totals</i>						
<i>OTHER FINANCING SOURCES</i>						
3902	Transfers In	11,000.00	.00	25,000.00	.00	21,000.00
		\$11,000.00	\$0.00	\$25,000.00	\$0.00	\$21,000.00
<i>OTHER FINANCING SOURCES Totals</i>						
Project		\$101,025.00	\$108,696.92	\$115,025.00	\$47,612.62	\$90,570.00
Department		\$101,025.00	\$108,696.92	\$115,025.00	\$47,612.62	\$90,570.00
REVENUE TOTALS						
		\$101,025.00	\$108,696.92	\$115,025.00	\$47,612.62	\$90,570.00
<i>SUPPLIES & MATERIALS</i>						
		\$14,000.00	\$12,148.93	\$16,000.00	\$6,832.26	\$16,250.00
<i>OTHER SERVICES & CHARGES</i>						
4251	Travel Expense	13,500.00	11,428.73	9,000.00	12,399.96	15,000.00
4260	Telephone	10,500.00	9,432.24	10,000.00	5,917.28	10,000.00
4270	Postage	2,500.00	2,433.69	.00	.00	.00
4291	Maint/Repair - Vehicles	4,000.00	2,254.07	4,000.00	1,486.30	4,000.00
4312	Mental Health Evaluation Exp	4,000.00	.00	4,000.00	910.00	4,000.00
4331	Uniforms	5,000.00	188.50	10,000.00	187.83	5,000.00
4361	Contractual/Prof Services	52,000.00	47,612.02	66,000.00	30,507.11	60,000.00
4363	Dues/License Fees	3,000.00	1,250.00	3,000.00	50.00	3,000.00
4364	Education/Training	8,000.00	7,510.00	8,000.00	6,900.00	10,000.00
		\$102,500.00	\$82,109.25	\$114,000.00	\$58,358.48	\$111,000.00
<i>OTHER SERVICES & CHARGES Totals</i>						
<i>CAPITAL OUTLAY</i>						



Probation Budget Worksheet Report

Budget Year 2025

4450	Office Furniture/Equipment	5,000.00	234.44	.00	.00	.00
	<i>CAPITAL OUTLAY Totals</i>	\$5,000.00	\$234.44	\$0.00	\$0.00	\$0.00
	Project 00 - General Totals	\$121,500.00	\$94,492.62	\$130,000.00	\$147,000.00	\$127,250.00
	Project 90 - Technology					
	<i>OTHER SERVICES & CHARGES</i>					
4292	Maint/Repair - Hardware	5,000.00	2,391.68	5,000.00	5,000.00	5,000.00
4293	Maint/Repair - Software	20,000.00	17,805.10	20,000.00	20,000.00	20,000.00
	<i>OTHER SERVICES & CHARGES Totals</i>	\$25,000.00	\$20,196.78	\$25,000.00	\$25,000.00	\$25,000.00
	Project 90 - Technology Totals	\$25,000.00	\$20,196.78	\$25,000.00	\$25,000.00	\$25,000.00
	Department 231 - Probation Service Totals	\$146,500.00	\$114,689.40	\$155,000.00	\$172,000.00	\$152,250.00
	EXPENSE TOTALS	\$146,500.00	\$114,689.40	\$155,000.00	\$172,000.00	\$152,250.00
	Fund 014 - PROBATION SERVICE FUND Totals					
	REVENUE TOTALS	\$101,025.00	\$108,696.92	\$115,025.00	\$132,025.00	\$90,570.00
	EXPENSE TOTALS	\$146,500.00	\$114,689.40	\$155,000.00	\$172,000.00	\$152,250.00
	Fund 014 - PROBATION SERVICE FUND Totals	(\$45,475.00)	(\$5,992.48)	(\$39,975.00)	(\$39,975.00)	(\$61,680.00)
	Fund 081 - VC ELECTRONIC MONITOR					
	REVENUE					
	Department 101 - General					
	Project 00 - General					
	<i>MISCELLANEOUS REVENUES</i>					
3701	Interest	10.00	261.38	10.00	10.00	204.00
3710	Miscellaneous	40,000.00	35,079.46	40,000.00	40,000.00	11,866.00
	<i>MISCELLANEOUS REVENUES Totals</i>	\$40,010.00	\$35,340.84	\$40,010.00	\$40,010.00	\$12,070.00
	Project 00 - General Totals	\$40,010.00	\$35,340.84	\$40,010.00	\$40,010.00	\$12,070.00
	Department 101 - General Totals	\$40,010.00	\$35,340.84	\$40,010.00	\$40,010.00	\$12,070.00
	REVENUE TOTALS	\$40,010.00	\$35,340.84	\$40,010.00	\$40,010.00	\$12,070.00
	EXPENSE					
	Department 881 - VC Electronic Monitor					



Probation Budget Worksheet Report

Budget Year 2025

Project	00 - General									
	OTHER SERVICES & CHARGES									
4260	Telephone		.00		3,000.00		3,000.00		959.96	3,000.00
4361	Contractual/Prof Services		53,000.00	46,741.47	15,000.00		15,000.00		2,310.00	5,000.00
			<u>\$53,000.00</u>	<u>\$46,741.47</u>	<u>\$18,000.00</u>		<u>\$18,000.00</u>		<u>\$3,269.96</u>	<u>\$8,000.00</u>
	<i>OTHER SERVICES & CHARGES Totals</i>									
	Project	00 - General Totals	\$53,000.00	\$46,741.47	\$18,000.00		\$18,000.00		\$3,269.96	\$8,000.00
	Department	881 - VC Electronic Monitor Totals	\$53,000.00	\$46,741.47	\$18,000.00		\$18,000.00		\$3,269.96	\$8,000.00
		EXPENSE TOTALS	\$53,000.00	\$46,741.47	\$18,000.00		\$18,000.00		\$3,269.96	\$8,000.00
	Fund	081 - VC ELECTRONIC MONITOR Totals								
		REVENUE TOTALS	\$40,010.00	\$35,340.84	\$40,010.00		\$40,010.00		\$7,385.60	\$12,070.00
		EXPENSE TOTALS	\$53,000.00	\$46,741.47	\$18,000.00		\$18,000.00		\$3,269.96	\$8,000.00
	Fund	081 - VC ELECTRONIC MONITOR Totals	<u>(\$12,990.00)</u>	<u>(\$11,400.63)</u>	<u>\$22,010.00</u>		<u>\$22,010.00</u>		<u>\$4,115.64</u>	<u>\$4,070.00</u>
		Net Grand Totals								
		REVENUE GRAND TOTALS	\$141,035.00	\$144,037.76	\$155,035.00		\$172,035.00		\$54,998.22	\$102,640.00
		EXPENSE GRAND TOTALS	\$2,082,220.00	\$2,004,921.95	\$2,226,638.00		\$2,243,638.00		\$1,101,005.40	\$2,310,390.00
		Net Grand Totals	<u>(\$1,941,185.00)</u>	<u>(\$1,860,884.19)</u>	<u>(\$2,071,603.00)</u>		<u>(\$2,071,603.00)</u>		<u>(\$1,046,007.18)</u>	<u>(\$2,207,750.00)</u>

Vermilion County Probation

Fiscal Year 2024-2025

General Fund Account

04101 Salary Personnel

This line item contains the salaries of twenty-six (26) Probation Officers and two (2) Administrative Assistants.

The total for this line item is \$1,737,921.00

04110 Department Head

This line item pays the salary for the Director of Probation and Court Services.

The total for this line item is \$108,099.00

Total Salary for Personnel is \$1,846,020.00

The State Reimbursement for the Probation Department's salaries are to be funded at the full statutory amount for FY2023-2024. This amount is \$1,547,311.00

04115 Insurance Life/Health

This line item pays for insurance premiums for the Probation Department. This amount is set by the County. The total for this line item is \$285,120.00.

04328 Special Circumstances

This line item will pay for supplies for the Probation department.

The total for this line item is \$19,000.00

The total budget for Probation from the General Fund is \$2,150,140.00

This is a \$96,432.00 or 4.7% increase over the 2023-2024 budgeted amount.

Probation Salary Schedule

	Salary 12/01/2024	Reimbursement
Director	\$108,099.00	\$108,099.00
Deputy Director	\$84,100.00	\$84,100.00
Deputy Director	\$82,500.00	\$82,500.00
Adult Supervisor	\$88,794.00	\$88,794.00
Adult Supervisor	\$71,397.00	\$71,397.00
Special Services Supervisor	\$66,865.00	\$66,865.00
Problem Solving Court Coordinator	\$60,045.00	\$60,045.00
High Risk/Sex Offender Officer	\$56,745.00	\$56,745.00
PSC Officer	\$56,716.00	\$56,716.00
Sex Offender Officer	\$53,459.00	\$0.00
Domestic Violence Officer	\$54,624.00	\$54,624.00
Domestic Violence Officer	\$54,990.00	\$54,990.00
Domestic Violence Officer	\$64,338.00	\$64,338.00
High Risk Officer	\$62,257.00	\$62,257.00
High Risk Officer	\$61,018.00	\$61,018.00
Interstate Compact Officer	\$67,463.00	\$67,463.00
Intrastate Compact Officer	\$54,624.00	\$54,624.00
Inter/Intra Compact Officer	\$55,463.00	\$55,463.00
Intake Officer	\$67,463.00	\$67,463.00
DUI Officer	\$67,307.00	\$12,000.00
Adult Officer	\$68,504.00	\$68,504.00
Adult Officer	\$63,081.00	\$63,081.00
Adult Officer	\$53,459.00	\$53,459.00
Adult Officer	\$53,459.00	\$0.00
Juvenile Officer	\$67,307.00	\$67,307.00
Juvenile Officer	\$65,499.00	\$12,000.00
Juvenile Officer	\$53,459.00	\$53,459.00
Secretary	\$40,536.00	\$0.00
Secretary	\$42,449.00	\$0.00
Total	\$1,846,020.00	\$1,547,311.00

Vermilion County Probation

Fiscal Year 2024-25

Probation Service Fee Fund

4208 Supplies/Firearms

This line item is used to purchase weapons, ammunition, holsters, and the like for High Risk Probation Officers. The total for this line item is \$0.00.

4210 Supplies/Office

This line item is used to purchase all of the office supplies and printing for the Probation Department. This includes but is not limited to: intake forms, report forms, court referral cards, release of information forms, envelopes, business cards, ledger sheets, paper, ink, pens, pencils, and other miscellaneous office supplies.

The total for this line item is \$0.00.

4212 Supplies/Copier

This line item is used to pay for the purchase of supplies for the copy machine.

The total for this line item is \$0.00.

4221 Fuel

This line item is used to purchase fuel for the Probation vehicles.

The total for this line item is \$8,250.00.

4231 Supplies/Consumable/Clinical

This line item is use to purchase drug testing and sanitizing supplies.

The total for this line item is \$8,000.00.

4251 Travel Expense

This line item is used to pay for travel of Probation Officers to attend meetings, trainings, and conferences.

The total for this line item is \$15,000.00.

4260 Telephone

This line item is used to pay for cell phones and iPad used by Probation Officers.

The total for this line item is \$10,000.00.

4270 Postage

This line item is used to pay for postage and rental of postage machine.

The total for this line item is \$0.00.

4291 Maintenance/Repair Vehicles

This line item is use to pay for maintenance and repair of the Probation vehicles.

The total for this line item is \$4,000.00

4312 Mental Health Evaluations

This line item is used for Court Ordered evaluations, counseling, and psychological testing.

The total for this line item is \$4,000.00

4331 Uniforms

This line item is used to purchase coats, bullet proof vests, shirts, and the like.

The total for this line item is \$5,000.00

4361 Contractual/Professional Services

The contracts for drug testing supplies and other miscellaneous items are paid out of this line item.

The total for this line item is \$60,000.00

4363 Dues/License Fees

This line item pays for Probation Officers to be members of the Illinois Probation and Court Services Association, American Probation and Parole Association, National Association of Probation Executives, and the Illinois Sheriffs Association.

The total for this line item is \$3,000.00.

4364 Education/Training

This line item pays for training for Probation Officers. Probation Officers are required to attend 20 hours of training per year.

The total for this line item is \$10,000.00

4450 Office Furniture/Equipment

This line item is use to purchase new office equipment such as chairs and desks.

The total for this line item is \$0.00.

4608 Peer Court

This line item is used to fund Peer Court.

The total for this line item is \$0.00.

4292 Technology/Hardware

This line item is used to pay for computer hardware.

The total for this line item is \$5,000.00.

4293 Technology/Software

This line item is used to pay for computer software.

The total for this line item is \$20,000.00.

The total for the Probation Service Fund is \$152,250.00.

Vermilion County Probation

Fiscal Year 2024-2025

Electronic Monitoring Fund

4260 Telephone

This line item pays for electronic monitoring phones.

The total for this line item is \$3,000.00.

4361 Contractual/Professional Services

This line items pays for costs associated with electronic monitoring.

The total for this line item is \$5,000.00

The total budget for Electronic Monitoring is \$8,000.00.