

# AGENDA

**Transportation Committee Meeting**  
**Tuesday, July 9, 2024**  
**5:30 PM, Second Floor, VCAB**

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – June 11, 2024 Meeting
4. Audience Comments
5. Review of Expenses – June 2024
6. County Bridge Fund 062, Resolution Catlin Twp., Section 24-04140-00-BR.
  - **Purpose:** Resolution to assist Catlin Twp. with bridge repairs to expansion joints and bearings. Petition and location map are attached.
7. County Bridge Fund 062, Resolution, Structure Replacement, Section 24-002162-00-BR.
  - **Purpose:** Resolution to assist Butler Twp. with the replacement of a bridge on 3900N. Petition and location map are attached.
8. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

**Transportation Committee Meeting**  
**Tuesday, June 11, 2024**  
**5:30 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:30 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Dan Wright, Craig Golden, and, Mark Steinbaugh. Kevin Green, Mitch Weaver, and Robert Boyd were excused. 4 present, 3 absent at roll call. Also attending the meeting: Board members: Lon Henderson, Kevin Boding, and Jerry Hawker, Larry Baughn Jr.- Chairman, Adrian Greenwell - County Engineer, and, Jennifer Jenkins – CB Office Manager

### **Agenda Item 2 - Adoption of the Agenda**

Steinbaugh moved, second by Golden, to adopt the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of the May 14, 2024 Minutes**

Steinbaugh moved, second by Wright, to adopt the minutes. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Review of Expenses – May 2024**

Greenwell indicated that expenses were on target as budgeted. Motion by Wright to approve the May expenses Second by Golden. Upon a roll call vote the following voted yes: Eakle, Wright, Golden, and, Steinbaugh. 4 yes, 3 absent.

### **Agenda Item 6 – County Bridge Fund 062, Resolution Middlefork Twp., Section 24-12166-00-DR**

Greenwell indicated that this is to assist Middlefork Township with the replacement of a culvert. Motion by Steinbaugh, seconded by Golden to discuss. Upon a roll call vote the following voted yes to wit: Eakle, Wright, Golden, and, Steinbaugh. 4 yes, 3 absent

### **Agenda Item 7 – County Bridge Fund 062, Resolution, Structure Replacement, Section 23-00223-00-BR**

Greenwell advised that this is for the replacement of a bridge on Royal Road. Once this is completed the structure will be part of Pilot Township. This was due to a jurisdictional transfer agreement from October 2000. Motion by Steinbaugh, seconded by Golden to discuss. Upon a roll call vote the following voted yes: Eakle, Wright, Golden, and, Steinbaugh. 4 yes, 3 absent

### **Agenda Item 8 – Executive Session**

None

### **Agenda Item 9 – Items of Information**

Greenwell advised that there are current mussel and fish surveys currently taking place on Higginsville road/bridge. There is also a State of Illinois letting on this Friday for guardrail projects County wide.

### **Agenda Item 10 - Adjournment of Meeting**

Committee Chairman Eakle adjourned the meeting at 5:38 pm.

### **Minutes by:**

Jennifer Jenkins – CB Office Manager



# Expense Budget Performance Report

Date Range 12/01/23 - 06/30/24

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND										
Department 830 - County Highway										
Project 00 - General										
	EXPENSE									
4101	Salary - Personnel	536,878.00	.00	536,878.00	41,139.98	.00	294,902.91	294,902.91	241,975.09	55
4104	Salary - Overtime	50,000.00	.00	50,000.00	3,483.27	.00	5,682.03	5,682.03	44,317.97	11
4128	Salary - Technical/Secretary	412,790.00	.00	412,790.00	24,625.30	.00	171,469.20	171,469.20	241,320.80	42
4132	Salary - Summer Personnel	15,000.00	.00	15,000.00	3,020.00	.00	3,020.00	3,020.00	11,980.00	20
4149	FICA	.00	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	.00	+++
4151	Unemployment	.00	.00	.00	.00	.00	.00	.00	.00	+++
4152	Workers Compensation	.00	.00	.00	.00	.00	.00	.00	.00	+++
4153	Personal Days	.00	.00	.00	.00	.00	.00	.00	.00	+++
4155	Insurance - Life/Health	114,000.00	.00	114,000.00	9,500.00	.00	66,500.00	66,500.00	47,500.00	58
4156	Insurance - Liab/Fire/Bonds	100,000.00	.00	100,000.00	.00	.00	93,564.00	93,564.00	6,436.00	94
4159	Employee Fringe Benefits	17,000.00	.00	17,000.00	1,285.47	.00	11,190.14	11,190.14	5,809.86	66
4210	Supplies/Office	7,000.00	.00	7,000.00	465.69	96.50	2,672.69	2,672.63	4,230.81	40
4220	Materials	30,000.00	.00	30,000.00	735.63	.00	6,223.63	6,223.63	23,776.37	21
4221	Fuel	100,000.00	.00	100,000.00	7,239.71	.00	38,241.57	38,241.57	61,758.43	38
4238	Special Circumstances	.00	.00	.00	.00	.00	.00	.00	.00	+++
4251	Travel Expense	2,000.00	.00	2,000.00	.00	.00	280.50	280.50	1,719.50	14
4260	Telephone	5,000.00	.00	5,000.00	174.38	.00	1,220.76	1,220.76	3,779.24	24
4265	Contractual/Communications	.00	.00	.00	.00	.00	.00	.00	.00	+++
4270	Postage	2,500.00	.00	2,500.00	.00	.00	270.00	270.00	2,230.00	11
4271	Contractual/Legal Fees	3,000.00	.00	3,000.00	.00	.00	296.40	296.40	2,703.60	10
4291	Maint/Repair - Vehicles	80,000.00	.00	80,000.00	1,389.68	51.98	61,802.61	61,802.61	18,145.41	77
4294	Maint/Repair - Buildings	40,000.00	.00	40,000.00	1,286.00	.00	6,858.27	6,858.27	33,141.73	17
4300	Contractual/Equipment Rental	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0
4301	Contractual/Maint - Roads	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0
4302	Bridge Repairs	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0
4315	Electricity/Gas	24,000.00	.00	24,000.00	133.23	610.04	9,197.32	9,197.32	14,192.64	41
4316	Water	2,000.00	.00	2,000.00	238.80	.00	850.24	850.24	1,149.76	43
4361	Contractual/Prof Services	2,000.00	.00	2,000.00	.00	.00	167.60	167.60	1,832.40	8
4363	Dues/License Fees	.00	.00	.00	.00	.00	.00	.00	.00	+++
4364	Education/Training	.00	.00	.00	.00	.00	.00	.00	.00	+++
4410	Land Purchase/Easement	.00	.00	.00	.00	.00	.00	.00	.00	+++
4450	Office Furniture/Equipment	5,000.00	.00	5,000.00	.00	.00	316.26	316.26	4,683.74	6
4451	Vehicle Lease/Purchase	350,000.00	.00	350,000.00	.00	.00	.00	.00	350,000.00	0
4452	Equipment Lease/Purchase	315,582.00	.00	315,582.00	.00	.00	28,465.54	28,465.54	287,116.46	9
4499	Suspend File	.00	.00	.00	.00	.00	.00	.00	.00	+++



# Expense Budget Performance Report

Date Range 12/01/23 - 06/30/24

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 067	COUNTY HIGHWAY FUND								
Department 810	County Highway								
Project 00	General								
EXPENSE									
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$2,217,750.00	\$0.00	\$2,217,750.00	\$94,717.14	\$758.52	\$803,191.67	\$1,413,799.81	36%
	Project 00 - General Totals	(\$2,217,750.00)	\$0.00	(\$2,217,750.00)	(\$94,717.14)	(\$758.52)	(\$803,191.67)	(\$1,413,799.81)	36%
	Department 810 - County Highway Totals	(\$2,217,750.00)	\$0.00	(\$2,217,750.00)	(\$94,717.14)	(\$758.52)	(\$803,191.67)	(\$1,413,799.81)	36%
	Fund 067 - COUNTY HIGHWAY FUND Totals	\$2,217,750.00	\$0.00	\$2,217,750.00	\$94,717.14	\$758.52	\$803,191.67	\$1,413,799.81	



# Expense Budget Performance Report

Date Range 12/01/23 - 05/30/24

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 062	COUNTY BRIDGE FUND								
Department 850	County Bridge								
Project 00	General								
	EXPENSE								
4343	Construction & Engineering	380,000.00	.00	380,000.00	3,673.64	.00	81,451.78	298,548.22	21
4610	Transfer	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$380,000.00	\$0.00	\$380,000.00	\$3,673.64	\$0.00	\$81,451.78	\$298,548.22	21%
	Project 00 - General Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$3,673.64)	\$0.00	(\$81,451.78)	(\$298,548.22)	21%
	Department 850 - County Bridge Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$3,673.64)	\$0.00	(\$81,451.78)	(\$298,548.22)	21%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$3,673.64	\$0.00	\$81,451.78	\$298,548.22	
	Grand Totals	\$2,597,750.00	\$0.00	\$2,597,750.00	\$98,390.78	\$758.52	\$884,643.45	\$1,712,348.03	

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM  
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

TOWNSHIP	SECTION NUMBER	AMOUNT
Catlin	Section 24-04140-00-BR	\$19,000

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the July 9, 2024, A.D. Session.

DATED this 9<sup>th</sup> day of July, 2024, A.D.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**County Bridge Resolution (062 fund)**

Catlin Twp.            Section 24-04140-00-BR

APPROVED BY TRANSPORTATION COMMITTEE:  
On Tuesday July 9, 2024

Joe Eakle (Chair)    Aye    Nay    Absent    Abstain

Robert Boyd        Aye    Nay    Absent    Abstain

Craig Golden        Aye    Nay    Absent    Abstain

Kevin Green (VC)   Aye    Nay    Absent    Abstain

Mark Steinbaugh    Aye    Nay    Absent    Abstain

Mitch Weaver        Aye    Nay    Absent    Abstain

Dan Wright          Aye    Nay    Absent    Abstain

Resolution Number \_\_\_\_\_

**P E T I T I O N**

PETITION OF CATLIN ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section 24-04140-00-BR Exist. SN 092-3326 Prop. SN 092-NA  
ESTIMATED COST

	<u>COUNTY</u>	<u>TOWNSHIP</u>	<u>FEDERAL</u>	<u>TWP BRIDGE</u>	<u>TOTALS</u>
Const.	\$ <u>13,000.00</u>	\$ <u>13,000.00</u>	\$ _____	\$ <u>104,000.00</u>	\$ <u>130,000.00</u>
Eng.	\$ <u>6,000.00</u>	\$ <u>6,000.00</u>	\$ _____	\$ <u>48,000.00</u>	\$ <u>60,000.00</u>

Type & Location Replace the abutment bearings and fix the joints.

NOW THEREFORE, the said Road District hereby requests county aid in the estimated sum of Nineteen Thousand and 00/100 Dollars \$ 19,000.00 , for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,

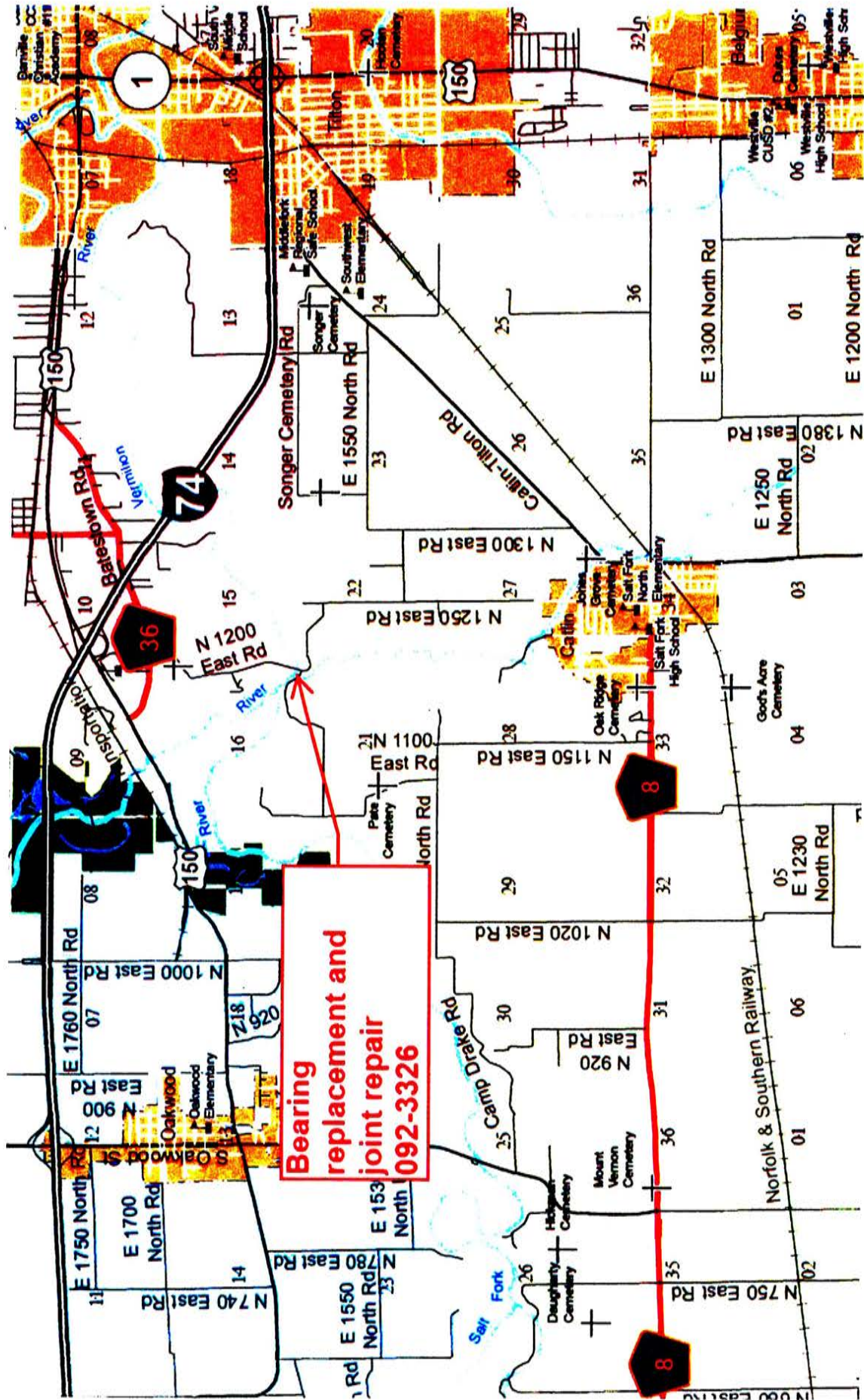
Matthew M McFee  
Highway Commissioner

7-1, 2024  
Date

CATLIN Road District



Catlin Township Road District  
24-04140-00- BR



COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM  
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

TOWNSHIP	SECTION NUMBER	AMOUNT
Butler	Section 24-02162-00-BR	\$58,000

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the July 9, 2024, A.D. Session.

DATED this 9<sup>th</sup> day of July, 2024, A.D.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**County Bridge Resolution (062 fund)**

Butler Twp.            Section 24-02162-00-BR

APPROVED BY TRANSPORTATION COMMITTEE:  
On Tuesday July 9, 2024

Joe Eakle (Chair)    Aye    Nay    Absent    Abstain

Robert Boyd        Aye    Nay    Absent    Abstain

Craig Golden        Aye    Nay    Absent    Abstain

Kevin Green (VC)   Aye    Nay    Absent    Abstain

Mark Steinbaugh    Aye    Nay    Absent    Abstain

Mitch Weaver        Aye    Nay    Absent    Abstain

Dan Wright          Aye    Nay    Absent    Abstain

Resolution Number \_\_\_\_\_



**PETITION**

PETITION OF BUTLER ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section 24-02162-00-BR Exist. SN 092-3043 Prop. SN 092-3545

**ESTIMATED COST**

	<u>COUNTY</u>	<u>TOWNSHIP</u>	<u>FEDERAL</u>	<u>TWP BRIDGE</u>	<u>TOTALS</u>
Const.	\$ <u>50,000.00</u>	\$ <u>50,000.00</u>	\$ _____	\$ <u>400,000.00</u>	\$ <u>500,000.00</u>
Eng.	\$ <u>8,000.00</u>	\$ <u>8,000.00</u>	\$ _____	\$ <u>64,000.00</u>	\$ <u>80,000.00</u>

Type & Location Replace structure 092-3043 and related approach work.

NOW THEREFORE, the said Road District hereby requests county aid in the estimated sum of Fifty-Eight Thousand and 00/100 Dollars \$ 58,000.00 , for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,

  
Highway Commissioner

7-3, 2024  
Date

BUTLER Road District

Butler Township Road District  
 24-02162-00-BR

