

**VERMILION COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
Tuesday, April 16, 2024  
200 S. College St. Danville, IL 61832  
Conference Room  
6:00 PM**

**Roll call of members:**

Present: Brad Gross, John Hart, Connie Ostrander, Celeste Widolff, Steve Laker,  
Dr. Karen Broaders, Carla Priest  
Absent: Jane Cooney, Paulina Padjen, Sabeeha Haque, Phillip Jackson

With a verified quorum present and a board member remotely attending, the President of the Board of Health, Brad Gross called the meeting to order at 6:00 PM.

**Approval of Agenda:**

The President of the Board of Health Brad Gross then called for a motion to approve the agenda as presented.

Motion: Celeste Wildloff  
Second: John Hart

The motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes

**Approval of minutes:**

President Gross called for a motion to approve the minutes of March 19, 2024 meeting.

Motion: John Hart  
Second: Connie Ostrander

The motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Celeste Widolff	Yes
Stephen Laker	Yes

Dr. Karen Broaders  
Carla Priest

Yes  
Yes

## **Audience Comments**

There were no audience comments. John Hart a board member stated that VCHD is now collaborating with District 118 Birth to 3 to initial a referral program to refer clients needing specific services between the two agencies.

## **Budget Amendment**

Budget line-item transfers for proposed STI clinic and Environmental Health's Solid Waste Grant.

1. Consultation fee of \$10,000.00 to Andrews Engineering to help update VCHD's solid waste management plan.
2. Additional \$30,000.00 from the Local Health Protection grant to acquire laboratory materials and miscellaneous accessories for the proposed STI Clinic.

Clayton Fauver, Administrative Services Director explained the budget amendments, and how the money would be used. The Solid Waste grant of \$10,000.00 would be added to the revenue and expense line to pay for a consultant to help with the Solid Waste Plan. This plan must be done every 5 years. Steve Laker stated that it looked good and thought the County would approve.

The Local Health Protection Plan will be used to purchase equipment, supplies, pay for personnel travel and travel, and personnel salary.

The attachment has the breakdown of funds. Attached to this narration are the budget amendments for Environmental Health's Solid Waste and Local Health Protection grants.

Following the Administrative Services Director's comments on the line-item transfers, Dr. Danso Odei, the PHA for VCHD confirmed that the STI incidence in Vermilion County is not improving and the HD was awarded \$30,000.00 because of a spike in syphilis infection and other sexually transmitted illness in our county. The HD is currently engaged in conversations with a retired Vermilion County physician and the County Board to hire him as a clinician for the proposed STI clinic. This retired OB physician has continued to keep up his license up to date with ongoing training but does not have current clinical malpractices and other required insurance licensure to practice. VCHD medical director, Dr. Horner, is also supportive of continuing the process of STI clinic restoration as well as the Health and Education Committee.

President Gross called for a motion to approve Consulting fee for engineering in EH's Solid Waste program review and update.

Motion: Steve Laker  
Second: John Hart

Motion carried unanimously approved as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes

**Fiscal Status**

The Board reviewed the attached Budget Performance Report, Income Statement, and the Balance Sheet from January to March 2023 as presented by Clayton Fauver, the Financial Director of Vermilion County Health Department.

Balance sheets and Income statements are attached. Clayton Fauver stated that the Health Department was solid, he has no concerns for expenditures at this point. Landfill charges will be coming soon.

State and Federal updates:

VCHD will be getting the paperwork for new grants soon, and Clayton will begin working on them. Steve Laker stated that he expects SIPA to come up again soon, and it may have to be revised.

**County Fiscal update**

President, Brad Gross stated that Pastor Phil, the County Board of Commissioners representative was currently attending the County Board meeting. Pastor Phil is expected to provide the county’s fiscal update at the next Board of Health meeting in June 2024.

President Gross called for a motion to approve the HD’s fiscal update as presented.

Motion: Carla Priest  
 Second: Connie Ostrander

Motion carried was unanimously approved as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes

**Program Updates**

Fiscal, WIC, Emergency Preparedness, Environmental Health, Immunizations/CD program updates are attached to this document.

## PHA Comments/Items of Information

The Semi-Annual Electronic Collection Drive organized by the EH program at the DACC was very successful. There were over 300 vehicles that came through that day. Dr. Odei was very happy with the response and is planning to expand the collection drive to include the participation of all HD programs during the Fall event, scheduled for October 2024. All 3 VCHD Directors will be in attendance, as well as 2 of their program staff members. This event offers the opportunity to the HD talk to the community and get the word out that the Health Department is available and have programs that addresses the health needs of the community. The VCHD will organize an extensive advertising drive for this event.

The WIC program is meeting its required goals, and Dr. Danso Odei is not satisfied with the direction the program is heading to. He has put the WIC under a performance improvement plan to address the current issues. Susan Pacot and Susan Fauver have been directed by PHA to implement the WIC's performance improvement plan. The team is currently collecting data, and numbers on WIC's operations. PHA did indicate that more outreach is vital to this program. The Board had many suggestions regarding outreach which Dr. Odei noted and plan to implement them.

Emergency Preparedness has a new coordinator, and she is settling in very well. VCHD has purchased a Plum Case with emergency preparedness funds which will allow users to have access to 5G internet service within a 10-mile radius in a cell phone "desert areas". The plum case will serve as a vital resource for EH, WIC, and community health engagement outreach events. Brad asked about "Starlink" services and Dr. stated that the Plum Case was built to access viable Cell Towers within a 40-mile radius to provide instant internet access to users in case of a catastrophic event rendering local cell towers non operable in a specific area.

STI updates has been discussed earlier, please see above for details.

### **New Business:**

President Gross read a narrative from the Illinois open meeting act on moving the meeting to Executive Session as follows:

**An executive session was held at this meeting "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for finding shall be recorded and entered into the minutes of the closed meeting. As allowed by the Illinois Open Meeting Act, (5 ILCS 120/2 (c) (11))."**

A. The President of the Board Brad Gross, asked for a motion to go into closed session at 6:35 pm to discuss the 6-month probational evaluation of VCHD PHA.

Motion: Steve Laker  
Second: Carla Priest

The motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes

**B.** The President of the Board Brad Gross, asked for a motion to go into open session at 6:59 pm.

Motion: John Hart  
 Second: Celeste Widolff

The motion carried unanimously as follows:

Brad Gross	Yes
John Hart	Yes
Connie Ostrander	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes

**Items of Information:**



The next meeting will be Tuesday, June 18, 2024, at 6:00 PM at the Health Department.

The President of the Board Brad Gross, asked for a motion to adjourn the meeting.

Motion: Celeste Widolff  
 Second: Carla Priest

The motion carried unanimously.

Respectfully  
 submitted,

Clayton Fauver   
 Recording Secretary,  
 Carla Priest   
 Secretary, Board of Health