

Special Finance & Personnel Committee
Monday, July 8, 2024
5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 – Call to Order and Roll Call

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Craig Golden, Kevin Bodine, Becky Stark, Lon Henderson, Greg Shepard and Jim McMahon. Excused absent was Todd Johnson. 8 Present, 1 Absent.

Also, in attendance; Larry Baughn – County Board Chairman, Cassy Carter- Financial Resources Director, Matt Long – Supervisor of Assessment, Blaine Medows, Derek Shults, Michael Bruders and Brian Burcham – Centrica Business Solutions, Kyle Richards – Maintenance Supervisor, Darren Duncan – Treasurer, Mike Marron – Vermilion Advantage, Crisi Walls – Recorder and Nancy O’Kane – County Board.

Agenda Item 2 - Adoption/Amendments to the Agenda

Henderson motioned to approve the agenda, second by Stark. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – June 3, 2024

Stark motioned to approve the minutes as presented, second by Hawker. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Carter noted there were no large changes on the Fund Equity Changes Report. The General Fund Revenue report reflects this year we are at 47.11% where as last year at this time we were at 58.53%. She stated the ARPA fund balance is \$4,420,547.59, this balance is after a large payment of \$1,124,350 to the Army Corp of Engineers for Higginsville Road. Carter noted the community/village balance is \$0, noting the Three Kings of Peace payment for Roselawn School security has been paid in full at \$15,000.

Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Records Special Fund - \$90,000.00

Henderson motioned, second by Hawker to approve. Walls explained this has passed the parent committee of Tax & Elections. She stated this would index digitized records from 1826-1970. She stated they have been working on scanning the records, this would allow them to be indexed and searchable electronically.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Bodine, Stark, Henderson, McMahon and Shepard. 8 yes, 1 absent. Motion passed.

Agenda Item 7 – Vermilion Advantage – Broadband Initiative Feasibility Study - ARPA

Henderson motioned, second by Hawker to approve \$200,000 from the ARPA Fund for the Feasibility Study. Marron stated he wanted this to serve as the official request of \$200,000 for the broadband feasibility study. This study is part of the requirements in order to be allowed to receive state and federal grants. This money will allow the ability to hire a professional consultant to assist with writing this study. Marron stated this will help the entire county as well as to help attract businesses.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Bodine, Stark, Henderson, McMahon and Shepard. 8 yes, 1 absent. Motion passed.

Agenda Item 8 – Resolution – RE: Authorizing the Termination of a Contract with Joseph E. Meyer to Act as the County of Vermilion’s Agent in the Operation of a Delinquent Tax Program

Hawker motioned, second by Stark to approve. Duncan explained this the auction process for when people have not paid their taxes. This averages \$200,000 that we could keep local by partnering with Vermilion Advantage. This is how the Vermilion County Land Bank was originally started. This would keep the funds and focus strictly in Vermilion County only. This would also allow the county to be more strategic in who receives the property from the tax sale, i.e. a business coming in whom would create jobs in the county, someone purchasing a home to have them sign a contract on maintenance of property, etc.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Bodine, Stark, Henderson, McMahon and Shepard. 8 yes, 1 absent. Motion passed.

Agenda Item 9 – Building Infrastructure & Energy Efficiency Project – Discussion & Vote on finance committee approval of Centrica Energy Savings Project, with recommendation that the full board authorize the chairman of the county board to execute a Guaranteed Energy Savings Contract - \$7,508,430

Hawker motioned to pay \$4,000,000 from ARPA and remaining from General Fund, second by Stark to approve. Meadows explained this is a discussion then vote item to approved project to go forward. He informed all that they did remove solar from the project taking the cost from \$7,965,401 to \$7,508,430. The amount of \$4,000,000 will be paid from ARPA and any remaining amount will be from the General Fund. The deadline for completion is 12/31/2025. The main focus is the Joseph G Cannon Building, the Rita B Garman Courthouse and the Vermilion County Health Department. Other buildings will receive upgrades in lighting.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Golden, Bodine, Stark, Henderson, McMahon and Shepard. 8 yes, 1 absent. Motion passed.

Agenda Item 10 – Executive Session

None

Agenda Item 11 - Items of Information

Hawker inquired on as budgets are approved at parent committees, if they could be brought to Finance, instead of waiting to bring all as a whole. McMahon stated that would be too cumbersome and that it needs to continue coming to Finance as a whole. McMahon stated if there are questions or concerns then all should be attending the parent committee meetings as each budget passes.

Agenda Item 12 – Adjournment

Committee Chairman Miller adjourned the meeting at 6:39PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director