

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – September 5, 2024
4. Audience Comments
5. Financial Update
6. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk – Budget Amendment - \$7,000.00
7. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the PSB Rent Fund - Budget Amendment
8. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for Building & Grounds - Budget Amendment
9. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Law Library Fund - Budget Amendment - \$3,000.00
10. Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for North Fork Special Services - Budget Amendment
11. Vermilion County Proposed Tax Levy – 2024 - 2025FY
12. Vermilion County Proposed Budget – 2024 - 2025FY
13. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
14. Items of Information
15. Adjournment

Special Finance & Personnel Committee
Thursday, September 5, 2024
5:00 PM, 2nd Floor, Joseph G. Cannon Building

MINUTES

Agenda Item 1 – Call to Order and Roll Call

Committee Chairman Steve Miller called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Miller, Jerry Hawker, Kevin Bodine, Becky Stark, Lon Henderson, Greg Shepard and Jim McMahon. Excused absent were Craig Golden and Todd Johnson. 7 Present, 2 Absent.

Also, in attendance; Larry Baughn – County Board Chairman, Cassy Carter- Financial Resources Director, Brian Talbott – Director Technology, Will Keister – Assistant Director Technology, Erika Ramsey – Auditor, Robyn Heffern – Chief Deputy County Clerk’s Office, Cathy Jenkins – County Clerk, Carrie Wilson – County Clerk’s office, Russ Rudd – Director EMA, Michael Mara – Public Defender, Tim McFadden – County Board Member, Adrian Greenwell – County Highway Engineer, Jim Russell – Mental Health Director, Jane McFadden – Coroner, Thomas Gregory – Director Probation, Jaqueline Lacy – State’s Attorney, Diana Schmit – Audience Member, Darren Duncan – Treasurer and Matt Long – Supervisor of Assessments.

Agenda Item 2 - Adoption/Amendments to the Agenda

Miller noted he would like to amend the agenda to move Items #12 & #13 to follow Item #5. Henderson motioned to approve the amended agenda, second by Hawker. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – August 5, 2024

Stark motioned to approve the minutes as presented, second by Bodine. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ramsey noted there were no large changes on the Fund Equity Changes Report. She did note Fund 006 is negative by \$2,503,320.62. This is due to the JDC rent payment of \$2,137,675.69 that was made on 8/28/24, which is the portion for the leased personnel. This amount is to be reimbursed to the county within 30 days. The General Fund Revenue report reflects this year we are at 63.87% where as last year at this time we were at 82.83%. She stated of the 50 accounts in the General Fund, 14 have reached 90% or higher. The ARPA fund balance is \$2,537,619.52, noting a large payment to Centrica of \$1,501,686.

Agenda Item 6 – Proposed Tax Levy – 2024 -2025FY

Miller stated the Tax Levy for the FY2024-2025 budget book, has a decrease in the overall rate. The same tax dollars are to be collected as FY2023-2024 with the exception of the Veteran’s Assistance which has an increase due to the minimum allowed amount is .02%.

Hawker stated he did not like how the Tax Levy shows \$0 going to County Bridge Fund and Mental Health Fund. Carter explained the County Highway needed an increase per County Engineer Greenwell, so he agreed to increase that fund and take \$0 for the County Bridge Fund, since that Fund balance is at an acceptable balance already.

Carter explained the Mental Health Fund shows \$0 from the levy, but the transfer from the General Fund is larger than previous year. Hawker asked if we could decrease the General Fund and add the dollars equal to the levy from last year from into the Mental Health Fund, as on paper it appears we are not supporting this fund. Carter stated she would change this to reflect the request.

Agenda Item 7 – Proposed Budget – 2024 – 2025FY

Miller stated this was a discussion to answer questions so that the budget could come to Finance next month as a vote. He thanked all Department Heads and Elected Officials for attending to answer question on their budget. Discussion ensued on the budget worksheets for 2024-2025FY budget.

Agenda Item 8 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender’s Office – Budget Amendment - \$22,900.00

McMahon motioned, second by Henderson to approve. Mara stated this is adding money to the salary line due to the Public Defender grant using funds towards insurance that was to be used for salaries. The insurance line also needs increased due to changes in the employee elections of health insurance benefits.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Bodine, Stark, Henderson, McMahon and Shepard. 7 yes, 2 absent. Motion passed.

Agenda Item 9 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education – Budget Amendment - \$6,138.00

McMahon motioned, second by Stark to approve. Carter stated this is adding money to the salary line due to an employee returning to full time status from part time. This was approved at the Health & Education meeting on 7/18/24 in which Hird stated this additional help is very much needed.

Upon the call of the roll the following members voted yes, to wit: Miller, Bodine, Stark, Henderson, McMahon and Shepard. Hawker voted No. 6 yes, 1 No, 2 absent. Motion passed.

Agenda Item 10 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Service Fund – Budget Amendment - \$1,100.00

Henderson motioned, second by McMahon to approve. Gregory stated this is adding money to the Probation Services Fund to order classroom books for Morla Reconnection Therapy (MRT) training. This is moving monies from the Opioid Settlement Line where it resides in the General Fund.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Bodine, Stark, Henderson, McMahon and Shepard. 7 yes, 2 absent. Motion passed.

Agenda Item 11 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Health Insurance Lines – Budget Amendment

Hawker motioned, second by Bodine to approve. Carter stated this is adding money to the needed insurance lines as the health insurance amount is an estimate for each department yearly at the beginning of the year. Due to changes in employees or the changes of the employee selected benefits the amendment is needed to pay the employee health insurance.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Bodine, Stark, Henderson, McMahon and Shepard. 7 yes, 2 absent. Motion passed.

Agenda Item 12 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for Animal Control Department – Budget Amendment - \$49,734.00

Stark motioned, second by Shepard to approve. Carter stated this adding money into the donation expense line and the Supplies/Drugs/Nursing line due to the monies received were over the budgeted amount in said lines. This will reflect collected monies into the expense line in order to pay outstanding and projected invoices.

Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Bodine, Stark, Henderson, McMahon and Shepard. 7 yes, 2 absent. Motion passed.

Agenda Item 13 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Non-Departmental Department – Budget Amendment - \$50,000.00

Hawker motioned, second by Stark to approve. Carter stated this is adding money to the expense line to refund the Wind/Solar application fees. This money resides in the General Fund in the Wind/Solar revenue line. Two

applications are being withdrawn since they are not in the county. This money will need to be refunded. Upon the call of the roll the following members voted yes, to wit: Miller, Hawker, Bodine, Stark, Henderson, McMahon and Shepard. 7 yes, 2 Absent. Motion passed.

Agenda Item 14 – Executive Session

None

Agenda Item 15 - Items of Information

Chairman Baughn stated he wanted to thank Carter, IT and County Clerk for all the hard work on the Tax Levy and the Budget. He stated it is nice to see how well they all work together for the common goal. Baughn also stated that he will be contacting the City of Danville to get the conversation going about a new contract between them and the County Animal Shelter.

Agenda Item 16 – Adjournment

Committee Chairman Miller adjourned the meeting at 6:26PM.

Minutes by: Cassy Carter, Vermilion County Financial Resources Director



Fund Equity Changes Report

Through 09/30/24

Summary Listing

Fund	Fund Description	Beginning			Current	Current Status Change
		Balance	YTD Revenues	YTD Expenses	Fund Balance	
Fund Category Governmental Funds						
Fund Type General Fund						
001	General Fund	26,128,195.72	16,613,240.58	16,591,901.51	26,149,534.79	21,339.07
	Fund Type General Fund Totals	\$26,128,195.72	\$16,613,240.58	\$16,591,901.51	\$26,149,534.79	21,339.07
Fund Type Special Revenue Funds						
002	IMRF Fund	882,095.61	1,134,376.37	836,738.05	1,179,733.93	297,638.32
003	Vermilion Co Health Department	1,814,209.43	1,796,130.08	1,475,636.11	2,134,703.40	320,493.97
004	Mental Health 708 Fund	551,714.26	1,628,495.85	1,436,828.80	743,381.31	191,667.05
006	PSB Rent Fund	2,018,501.72	10,888,344.78	13,770,042.04	(863,195.54)	(2,881,697.26)
007	County Highway Fund	1,127,452.24	930,334.74	1,115,655.86	942,131.12	(185,321.12)
009	Law Enforcement Fund	7,222,861.17	1,646,227.07	1,136,319.31	7,732,768.93	509,907.76
010	Indemnity Fund	146,808.98	60,286.86	.00	207,095.84	60,286.86
011	Animal Control Fund	152,890.03	1,445,750.47	1,207,367.95	391,272.55	238,382.52
012	Veterans Assistance Commission	317,976.99	226,516.94	104,548.27	439,945.66	121,968.67
013	GIS Automation Fund	332,265.09	168,264.30	139,224.22	361,305.17	29,040.08
014	Probation Service Fund	164,833.12	62,997.71	109,620.13	118,210.70	(46,622.42)
015	County Clerk Vital Records	26,879.84	8,438.82	15,135.42	20,183.24	(6,696.60)
018	Co Clerk Tax Automation Fund	20,473.18	2,115.67	440.98	22,147.87	1,674.69
019	FICA (Social Security)	384,052.80	1,796,727.89	1,400,417.04	780,363.65	396,310.85
022	State's Atty Automation	4,889.25	1,578.11	3,191.00	3,276.36	(1,612.89)
035	Coroner's Automation	98,598.83	31,738.23	11,591.10	118,745.96	20,147.13
039	Infrastructure Fund	144,619.09	105.73	.00	144,724.82	105.73
041	Capital Improvements Fund	996,954.34	102,879.26	157,087.21	942,746.39	(54,207.95)
042	North Fork Spec Serv Area 1	164,757.75	161.66	106,548.70	58,370.71	(106,387.04)
043	North Fork Spec Serv Area 2	31,765.13	36.52	31,360.98	440.67	(31,324.46)
044	North Fork Spec Serv Area 3	10,351.54	20.86	7,258.42	3,113.98	(7,237.56)
047	DUI Fund	13,421.30	4,248.80	.00	17,670.10	4,248.80
048	Law Enforcement Grant	27.28	.00	.00	27.28	.00
062	County Bridge Fund	2,324,905.09	419,106.17	115,139.54	2,628,871.72	303,966.63
063	Law Library Fund	82,105.77	24,974.75	40,949.64	66,130.88	(15,974.89)
069	Working Cash Fund	.15	.00	.00	.15	.00
071	Traffic Fee Fund	188,861.76	17,289.56	39,011.96	167,139.36	(21,722.40)
073	Public Defender Automation Fund	4,261.91	191.85	.00	4,453.76	191.85
074	Court Automation Fund	87,005.07	73,304.54	41,697.50	118,612.11	31,607.04
075	Court Security Fee Fund	93,745.41	250,884.45	198,775.16	145,854.70	52,109.29
076	Recorder Special Fund	337,044.38	58,133.62	32,400.65	362,777.35	25,732.97
078	Circuit Clerk Oper & Admin	152,010.97	25,593.14	3,923.22	173,680.89	21,669.92
079	Court Document Storage Fund	309,646.71	74,102.61	54,502.81	329,246.51	19,599.80
080	Drug Court Fee Fund	76,988.09	11,013.58	17,176.60	70,825.07	(6,163.02)
081	VC Electronic Monitor	44,321.00	9,985.65	4,394.96	49,911.69	5,590.69
082	Public Defender Court Fund	102,390.51	113,114.75	102,390.00	113,115.26	10,724.75
086	Board of Election Fund	.00	.00	.00	.00	.00
088	Treasurer Automation Fund	151,672.61	71,302.29	13,997.67	208,977.23	57,304.62
090	VC Trustee Revolving Fund	13,096.94	34.95	13,127.16	4.73	(13,092.21)
091	Child Support/Maint	71,068.38	25,149.82	46,560.89	49,657.17	(21,411.21)
097	Victim Witness/Atty General	44,139.55	40,623.81	41,900.34	42,863.02	(1,276.53)
099	VC Meg/Exp Multi-Jur Narc	517.42	104,009.03	104,007.35	519.10	1.68
	Fund Type Special Revenue Funds	\$20,712,180.69	\$23,254,591.29	\$23,934,967.04	\$20,031,804.80	(680,375.89)
	Fund Category Governmental Funds	\$46,840,376.41	\$39,867,831.87	\$40,526,868.55	\$46,181,339.59	(659,036.82)
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
066	VC Solid Waste Management	1,331,217.60	196,721.51	151,024.12	1,376,914.99	45,697.39
	Fund Type Enterprise Funds Totals	\$1,331,217.60	\$196,721.51	\$151,024.12	\$1,376,914.99	45,697.39
Fund Type Internal Service Funds						



Fund Equity Changes Report

Through 09/30/24

Summary Listing

Fund	Fund Description	Beginning			Current	Current Status Change
		Balance	YTD Revenues	YTD Expenses	Fund Balance	
005	Liability Insurance Fund	2,332,220.44	1,904,584.75	1,293,677.58	2,943,127.61	610,907.17
	Fund Type Internal Service Funds	<u>\$2,332,220.44</u>	<u>\$1,904,584.75</u>	<u>\$1,293,677.58</u>	<u>\$2,943,127.61</u>	610,907.17
	Fund Category Proprietary Funds Totals	\$3,663,438.04	\$2,101,306.26	\$1,444,701.70	\$4,320,042.60	656,604.56
	Fund Category Fiduciary Funds					
	Fund Type Private-Purpose Trust					
052	Electronic Citation Fund	126,725.21	16,492.60	.00	143,217.81	16,492.60
072	Treasurer's Acct Fund	(.01)	.00	.00	.00	.01
	Fund Type Private-Purpose Trust	<u>\$126,725.20</u>	<u>\$16,492.60</u>	<u>\$0.00</u>	<u>\$143,217.81</u>	16,492.61
	Fund Category Fiduciary Funds Totals	<u>\$126,725.20</u>	<u>\$16,492.60</u>	<u>\$0.00</u>	<u>\$143,217.81</u>	16,492.61
	Grand Totals	<u>\$50,630,539.65</u>	<u>\$41,985,630.73</u>	<u>\$41,971,570.25</u>	<u>\$50,644,600.00</u>	14,060.35

Vermilion County General Fund Revenue 2023 vs 2024 -as of September

Revenue	Description	Budget 2023 (Estimated Revenue)	Budget 2024 (Estimated Revenue)	Actual 2023	Actual 2024	% of Budget 2023	% of Budget 2024
3101	Real Estate Taxes	\$ 2,703,359.00	\$ 2,984,533.00	\$ 2,542,637.32	\$ 2,818,096.22	94.05%	94.42%
3201	Liquor License Fees	\$ 60,000.00	\$ 50,000.00	\$ 49,825.00	\$ 56,097.50	83.04%	112.20%
3301	State Income Taxes	\$ 3,600,000.00	\$ 4,000,000.00	\$ 3,450,334.65	\$ 3,613,363.57	95.84%	90.33%
3304.01	Sales Tax/Regular	\$ 800,000.00	\$ 800,000.00	\$ 680,325.09	\$ 685,251.48	85.04%	85.66%
3304.02	Sales Tax/Supplemental	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,873,696.38	\$ 1,881,266.00	93.68%	94.06%
3305	Recreational Use Tax	\$ 1,500,000.00	\$ 1,500,000.00	\$ 749,117.12	\$ 780,494.11	49.94%	52.03%
3306	Corp Replacement Tax	\$ 3,500,000.00	\$ 3,500,000.00	\$ 3,692,730.14	\$ 2,159,327.92	105.51%	61.70%
3307	Hotel/Motel Tax	\$ 5,000.00	\$ 5,000.00	\$ 3,188.66	\$ 3,779.62	63.77%	75.59%
3311.01	State Salary Reimb/ Pub Def	\$ 113,749.00	\$ 118,462.00	\$ 94,801.50	\$ 99,172.32	83.34%	83.72%
3311.02	State Salary Reimb/ Probation	\$ 1,453,889.00	\$ 1,608,186.00	\$ 1,224,868.09	\$ 1,064,460.17	84.25%	66.19%
3311.04	State Salary Reimb/ Asst Atty	\$ 4,000.00	\$ 4,000.00	\$ 3,333.30	\$ 3,333.30	83.33%	83.33%
3311.05	State Salary Reimb/ St Atty	\$ 166,922.00	\$ 166,922.00	\$ 139,102.30	\$ 148,657.77	83.33%	89.06%
3311.06	State Salary Reimb/ S of A	\$ 38,632.00	\$ 38,632.00	\$ 32,100.05	\$ 32,966.44	83.09%	85.33%
3311.08	State Salary Reimb Sheriff	\$ -	\$ 105,299.00	\$ 81,898.09	\$ 88,153.18	0.00%	83.72%
3318	S.S.A. Reimb/Prisoners	\$ 3,000.00	\$ 3,000.00	\$ 5,800.00	\$ 4,600.00	193.33%	153.33%
3321	EMA Grant Reimb	\$ 35,000.00	\$ 35,000.00	\$ 50,418.42	\$ 46,833.55	144.05%	133.81%
3324	Grant Funds	\$ 88,058.31	\$ 144,428.00	\$ 204,277.96	\$ 130,732.66	231.98%	90.52%
3325	Reimb/ Dare Program	\$ 17,500.00	\$ 17,500.00	\$ -	\$ 35,000.00	0.00%	200.00%
3326	WIB Grant/ Travel	\$ 27,000.00	\$ 27,843.00	\$ 18,289.65	\$ 25,508.56	67.74%	91.62%
3328	Grant	\$ -	\$ -	\$ 141.20	\$ -	#DIV/0!	
3353	School Service Grant	\$ 7,061.00	\$ 7,250.00	\$ 7,060.30	\$ 7,250.00	99.99%	100.00%
3426	CAC Grant	\$ -	\$ 313,524.00	\$ 167,046.36	\$ 167,573.57	#DIV/0!	53.45%
3501	Public & Co Fees/ Circuit Clerk	\$ 654,000.00	\$ 613,531.00	\$ 510,689.18	\$ 450,408.72	78.09%	73.41%
3501.02	Public & Co Fees/ County Clerk	\$ 256,000.00	\$ 256,000.00	\$ 183,409.79	\$ 183,062.49	71.64%	71.51%
3501.03	Public & Co Fees/ Recorder	\$ 300,000.00	\$ 300,000.00	\$ 321,487.70	\$ 278,196.08	107.16%	92.73%
3501.04	Public & Co Fees/ Sheriff	\$ 90,000.00	\$ 90,000.00	\$ 191,671.83	\$ 197,432.01	212.97%	219.37%
3501.06	Public & Co Fees/ St Atty	\$ 80,000.00	\$ 80,000.00	\$ 25,168.36	\$ 15,256.70	31.46%	19.07%
3510	Court Security Fees	\$ 210,000.00	\$ 210,000.00	\$ 212,978.79	\$ 191,417.86	101.42%	91.15%
3540	Bond Processing Fee	\$ 68,000.00	\$ 68,000.00	\$ 49,454.00	\$ 4,275.00	72.73%	6.29%
3541	Sheriff's Services	\$ 27,000.00	\$ 27,000.00	\$ 14,613.54	\$ 8,733.36	54.12%	32.35%
3544	Traffic/Conservation Co. Fees	\$ 50,000.00	\$ 50,000.00	\$ 12,403.31	\$ 4,525.20	24.81%	9.05%
3545	Sheriff's Sale Fees	\$ 40,000.00	\$ 40,000.00	\$ 28,800.00	\$ 22,800.00	72.00%	57.00%
3556	State Police Vehicle Fees	\$ 750.00	\$ 750.00	\$ 100.00	\$ -	13.33%	0.00%
3601	Fines	\$ 65,000.00	\$ 57,004.00	\$ 43,600.60	\$ 31,068.57	67.08%	54.50%
3602	Bond Forfeiture	\$ 100,000.00	\$ 51,735.00	\$ 48,180.00	\$ 2,009.00	48.18%	3.88%
3700	Opoid Settlement Funds	\$ -	\$ 42,017.00	\$ 161,371.51	\$ 276,850.25	0.00%	658.90%
3701	Interest	\$ 60,000.00	\$ 60,000.00	\$ 50,026.24	\$ 37,965.66	83.38%	63.28%
3702	Rent CSB/Annex	\$ 30,000.00	\$ 30,000.00	\$ 32,500.00	\$ 30,000.00	108.33%	100.00%
3704	Public Defender Client Reimb	\$ 1,000.00	\$ 1,000.00	\$ 422.76	\$ 34.00	42.28%	3.40%
3707	County Jail Medical Fee	\$ 5,500.00	\$ 11,985.00	\$ 11,954.73	\$ 8,031.42	217.36%	67.01%
3708	Penalty Cost & Interest	\$ 300,000.00	\$ 300,000.00	\$ 285,042.32	\$ 291,068.02	95.01%	97.02%
3710	Miscellaneous	\$ 300,000.00	\$ 300,000.00	\$ 131,935.01	\$ 193,380.96	43.98%	64.46%
3723	FTA Warrant Fee	\$ 20,000.00	\$ 20,000.00	\$ 12,810.00	\$ 1,540.00	64.05%	7.70%
3725	Wind/Solar Farm Revenue	\$ 300,000.00	\$ 300,000.00	\$ 173,000.00	\$ 50,000.00	0.00%	16.67%
3726	Franchise Fees	\$ 125,000.00	\$ 125,000.00	\$ 78,231.67	\$ 65,603.55	62.59%	52.48%
3727	Gambling Revenue	\$ 300,000.00	\$ 480,000.00	\$ 249,707.53	\$ 247,275.06	83.24%	51.52%
3902	Transfers In	\$ 185,000.00	\$ 185,000.00	\$ 220,717.14	\$ 170,388.73	119.31%	92.10%
3904	Transfers from Fund 009	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ -	100.00%	0.00%
	Total	\$ 20,290,420.31	\$ 21,728,601.00	\$ 18,721,267.59	\$ 16,613,240.58	92.27%	76.46%



Detail General Ledger Report

G/L Date Range 09/01/24 - 09/30/24
 Include Sub Ledger Detail
 Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount
Balance To Date: \$0.00								
09/13/2024	040.640.00.4101 Salary - Personnel	JE	HR	Payroll Post BW Bi-Weekly 09/13/24	Payroll Post		3,663.78	
09/27/2024	2024-00003884		HR	Payroll Post BW Bi-Weekly 09/27/24	Payroll Post		5,777.48	
					Account	Salary - Personnel Totals	\$9,441.26	\$0.00
Balance To Date: \$0.00								
09/13/2024	040.640.00.4155 Insurance - Life/Health	JE	HR	Payroll Post BW Bi-Weekly 09/13/24	Payroll Post		630.96	
09/27/2024	2024-00003884		HR	Payroll Post BW Bi-Weekly 09/27/24	Payroll Post		397.60	
					Account	Insurance - Life/Health Totals	\$1,028.56	\$0.00
Balance To Date: \$0.00								
09/10/2024	040.640.00.4294 Maint/Repair - Buildings	JE	AP	A/P Invoice Entry	Accounts Payable		20,578.00	
239668	2024-00003849			ARPA - Doors JGC Building 09.10.24	Invoice Date	08/13/2024	25349	20,578.00
					Payment Type	Check		20,578.00
							Total	\$20,578.00
Balance To Date: \$0.00								
09/10/2024	040.640.00.4361 Contractual/Prof Services	JE	AP	A/P Invoice Entry	Accounts Payable		5,636.41	
10.2024	2024-00003836			ARPA - War Museum #4	Invoice Date	09/10/2024	25355	5,636.41
					Payment Type	Check		5,636.41
							Total	\$5,636.41
Balance To Date: \$0.00								
09/17/2024	040.640.00.4451 Vehicle Lease/Purchase	JE	AP	A/P Invoice Entry	Accounts Payable		4,508.75	
10.2024	2024-00003979			ARPA - Mental Health Contractor October 2024	Invoice Date	09/17/2024	25418	4,508.75
					Payment Type	Check		4,508.75
							Total	\$4,508.75
Balance To Date: \$0.00								
09/17/2024	040.640.00.4451 Vehicle Lease/Purchase	JE	AP	A/P Invoice Entry	Accounts Payable		56,743.00	
10369	2024-00004015			ARPA - Village of Fairmount	Invoice Date	01/22/2024	25491	56,743.00
					Payment Type	Check		56,743.00
							Total	\$56,743.00
Balance To Date: \$0.00								
09/17/2024	040.640.00.4451 Vehicle Lease/Purchase	JE	AP	A/P Invoice Entry	Accounts Payable		39,088.00	
09.04.2024	2024-00003979			ARPA - Probation Vehicle 2024	Invoice Date	09/04/2024	25420	39,088.00
					Payment Type	Check		39,088.00
							Total	\$39,088.00



Detail General Ledger Report

G/L Date Range 09/01/24 - 09/30/24
 Include Sub Ledger Detail
 Exclude Accounts with No Activity

Account	Vehicle Lease/Purchase	Totals	\$39,088.00	\$0.00
Project	General	Totals	\$137,023.98	\$0.00
Department	American Rescue Plan	Totals	\$137,023.98	\$0.00
Fund	AMERICAN RESCUE PLAN	Totals	\$137,023.98	\$0.00
Grand Totals			\$137,023.98	\$0.00

American Rescue Plan Fund Balance			
Beginning Revenue	Previous Expenses	September Expenses	Remaining Balance
\$ 14,715,103.01	\$ 12,181,147.27	\$137,023.98	\$ 2,396,931.76



Erika Ramsey

Vermilion County Auditor

201 North Vermilion Street – 2nd Floor

Danville, IL 61832

Phone: 217- 554-6021 Fax: 217-554-6024

E-Mail: erika.ramsey@vercounty.org

Finance Meeting Notes – Monday, October 7th, 2024

Fund Equity Changes Report

The second tax installment was distributed during the month of September. There will be one more payment before the end of the year but the final payment is always substantially smaller than the first and second distributions. I have added the Current Status Change to the Fund Equity Changes Report to reflect increase or decrease within each fund. There are five remaining payrolls for the 2024 FY. Payroll is a significant portion of all budgets.

General Revenue Report

General Fund Revenue is down from last year. A portion of this is due to there not being a transfer from Fund 009 to Fund 001. There is a \$2.1 million decrease in revenue compared to last year at this time.

ARPA

The remaining ARPA amount is \$2,396,931.76.

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR CIRCUIT CLERK – Budget Amendment**

WHEREAS, the postage rate has increased and caused a need to increase the postage line for the Circuit Clerk’s Office; and

WHEREAS, this requires a budget amendment to allow for such increased costs; and,

WHEREAS, the budget therefore needs to be amended to recognize this cost accordingly and, thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2023-2024 as set out below:

001.210.00.4270	Postage	\$7,000.00
------------------------	----------------	-------------------

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the October 8, 2024 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 8th day of October 2024 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Circuit Clerk – Budget Amendment

APPROVED BY Finance: October 7, 2024

Steve Miller Y N A
Committee Chairperson

Jerry Hawker Y N A

Craig Golden Y N A

Kevin Bodine Y N A

Becky Stark Y N A

Greg Shepard Y N A

Todd Johnson Y N A

Lon Henderson Y N A

Jim McMahon Y N A

**Request for Amendment
Fiscal Budget
2023 - 2024**

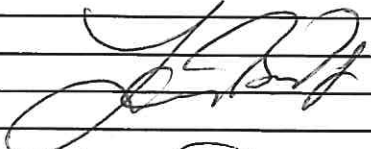
Dept: Circuit Clerk

Date: 09/05/24

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.210.00.4270</u>	<u>Postage</u>	\$ <u>20,000.00</u>	\$ <u>7,000.00</u>	<u>27000.00</u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>

Narrative:

We did not adjust last years budget to reflect postage increases and have ran short this year with our mailings.


 Department Head: _____

ORDINANCE

RE: PSB Rent Fund - Budget Amendment

WHEREAS, the Vermilion County General Fund contains funds and such funds are now needing to be transferred to pay the PSB rent expenditure; and,

WHEREAS, the funds will be moved to facilitate this contractual expenditure for PSB rent to the Danville Public Building Commission; and,

WHEREAS, the process requires multiple amendments and entries to accomplish this goal and so are outlined in the lines below, but fundamentally transfer the monies from the General Fund into PSB Rent Fund, and thus reflecting this money in the expense line so that the contractual invoice may be expended; and,

WHEREAS, this was not sufficiently certain or known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2023-2024 to add the amounts as set out below:

001.168.00.4610	Transfer Out	\$2,200,000.00
006.101.00.3902	Transfer In	\$2,200,000.00
006.340.00.4275	Rent	\$6,329,897.00

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the October 8, 2024 A.D. Session.

DATED this 8th day of October, 2024 A.D.

AYE _____ NAY _____ ABSTAIN _____ Ordinance No. _____

Larry Baughn, Jr.
Chairman, Vermilion County Board

ATTEST: _____
Cathy Jenkins, Clerk of the County Board

Page 2 – Budget Amendment – PSB Rent Fund

Approved by Finance Personnel Committee: 10/7/24

<u>Steven Miller</u> Chairperson	Y N A
Jerry Hawker (Vice Chair)	Y N A
Craig Golden	Y N A
Lon Henderson	Y N A
Becky Stark	Y N A
Kevin Bodine	Y N A
Todd Johnson	Y N A
Greg Shepard	Y N A
Jim McMahon	Y N A

**Request for Amendment
Fiscal Budget
2023 - 2024**

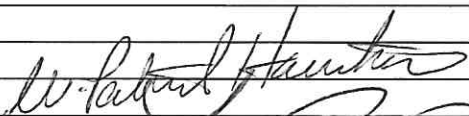
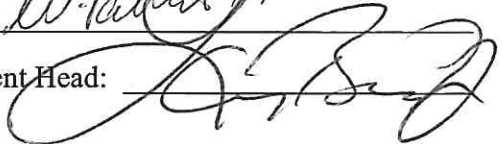
Dept: PSB Rent Fund

Date: 9/3/2024

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.168.00.4610</u>	<u>Transfer Out</u>	<u>\$ 1,183,269</u>	<u>\$ 2,200,000</u>	<u>\$3,383,269.00</u>
<u>006.101.00.3902</u>	<u>Transfer In</u>	<u>\$ 0</u>	<u>\$ 2,200,000</u>	<u>\$2,200,000.00</u>
<u>006.340.00.4275</u>	<u>Rent</u>	<u>\$ 6,690,929</u>	<u>\$ 6,329,897</u>	<u>\$13,020,826.00</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>

Narrative:

This is transferring money from the General Fund into the PSB Rent fund so that the money will be available to pay the PSB rent. The expense line has additional monies added so this rent can be paid from the accounting system. Due to loan timing from the General Fund, the rent payment for FY2023 was not timely, thus paid from FY2024 budget. This now needs amended to also include the FY2024 rent payment from the FY2024 budget. In the accounting system FY2023 PSB Rent paid will reflect \$0 and FY2024 PSB Rent will reflect two years of rent payments.


 Department Head: 

Approved By:

_____ Committee

 Chairman

_____ Finance Committee

 Chairman

Dated: _____

Dated: _____

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR BUILDINGS & GROUNDS**

WHEREAS, the Buildings & Grounds Department has not adequately funded the Electricity/Gas & Water fund for the Vermilion County Health, Mental Health, and Education building, therefore a budget amendment is required to complete the fiscal year; and

WHEREAS, the increased gas/electric, and water amounts were not forecasted accurately at the time the budget was prepared and thus was not properly funded; and

WHEREAS, the budget therefore needs to be amended to add an additional six thousand dollars and no/cents (\$7,000.00) for the electricity/gas line and an additional one thousand dollars and no/cents (\$1,000.00) for the water line

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2023-2024 by appropriating the sum of \$8,000.00 as follows:

001.610.63.04315	Electricity/Gas	\$7,000.00
001.610.63.04316	Water	\$1,000.00

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the October 8, 2024 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 8th day of October 2024 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

APPROVED BY Finance Committee:

Steve Miller	Y	N	A	_____
Chairman				Date
Jerry Hawker	Y	N	A	
Craig Golden	Y	N	A	
Lon Henderson	Y	N	A	
Becky Stark	Y	N	A	
Todd Johnson	Y	N	A	
Greg Shepard	Y	N	A	
Jim McMahan	Y	N	A	
Kevin Bodine	Y	N	A	

**Request for Amendment
Fiscal Budget
2023 - 2024**

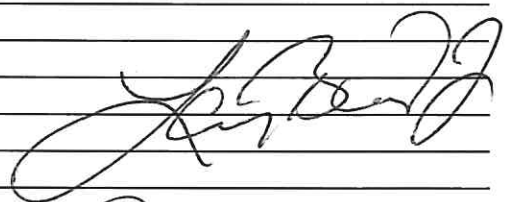
Dept: Building & Grounds

Date: 09/18/24

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.610.63.4315</u>	<u>Electricity/Gas</u>	\$ <u>29,000.00</u>	\$ <u>7,000.00</u>	<u>36,000.00</u>
<u>001.610.63.4316</u>	<u>Water</u>	\$ <u>7,000.00</u>	\$ <u>1,000.00</u>	<u>8,000.00</u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>
<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>	<u> </u>

Narrative:

Budget Amendment to add additional funds to reconcile amount due and to ensure adequate funds for remainder of fiscal year.



Department Head: Jerry [unclear]
C/O Larry Baugh Jr.

ORDINANCE

RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Law Library Fund – Budget Amendment

WHEREAS, the Vermilion County, Law Library Fund balance has a need to add additional monies into an expense line; and,

WHEREAS, the funds received will be place in an expense line to pay increased publication costs; and,

WHEREAS, the expense was not sufficiently certain or known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2023-2024 to add the amounts as set out below:

063.950.00.4213	Book/Periodicals	\$3,000.00
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PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the October 8, 2024 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 8th day of October, 2024 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

APPROVED BY FINANCE/PERSONNEL: 10/7/2024:

Steve Miller Y N A
Chairman

Jerry Hawker Y N A

Craig Golden Y N A

Becky Stark Y N A

Kevin Bodine Y N A

Greg Shepard Y N A

Todd Johnson Y N A

Lon Henderson Y N A

Jim McMahon Y N A

**Request for Amendment
Fiscal Budget
2024 - 2025**

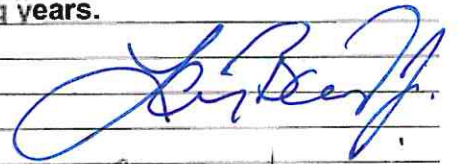
Dept: Judicial

Date: 9/23/24

Account Number	Account Description	Original Appr.	Additional	To Read
<u>063.950.00.4213</u>	<u>Books/Periodicals</u>	<u>\$ 32,000.00</u>	<u>\$ 3,000.00</u>	<u>35,000.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

With publication prices going up 10-15% per year, this line item needs an additional \$3,000.00 to cover any publications coming in through the end of this year. We are in the process of entering into a contract with Thomson Reuters for our subscriptions so that prices are capped at 4-10% per year. Also, we are looking at each publication to confirm what publications are still required in the coming years.



Department Head: Cynthia Davalick

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR NORTH FORK SPECIAL SERVICES**

WHEREAS, North Fork Special Services is required to monitor real time hydrologic data collection with Aqua; and

WHEREAS, such fees require a budget amendment, and will move money into the lines for bill payment from the existing fund balance; and

WHEREAS, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2023-2024 as set out below:

042.665.00.4450 Office Furniture/Equipment \$9,162.00

044.667.00.4450 Office Furniture/Equipment \$1,146.00

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the October 8, 2024 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 8th day of October 2024 A.D.

AYE___ NAY___ ABSENT___

Ordinance No. _____

Larry Baughn, Jr.
Chairman, Vermilion County Board

ATTEST:

Cathy Jenkins, Clerk of the County Board

Approved by Finance Personnel Committee: 10/7/24

Steven Miller Y N A
Chairperson

Jerry Hawker (Vice Chair) Y N A

Craig Golden Y N A

Lon Henderson Y N A

Becky Stark Y N A

Greg Shepard Y N A

Kevin Bodine Y N A

Todd Johnson Y N A

Jim McMahon Y N A

**Request for Amendment
Fiscal Budget
2023 - 2024**

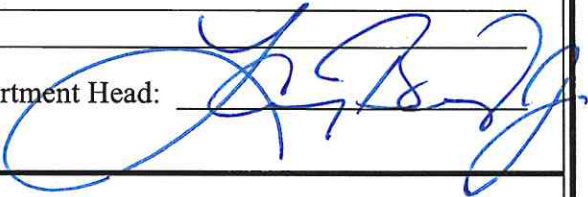
Dept: North Fork Special Services

Date: 10/1/2024

Account Number	Account Description	Original Appr.	Additional	To Read
<u>042.665.00.4450</u>	<u>Office Furniture/Equipment</u>	\$ <u>20,700</u>	\$ <u>9,162</u>	<u>\$29,862</u>
<u>044.667.00.4450</u>	<u>Office Furniture/Equipment</u>	\$ <u>1,500</u>	\$ <u>1,146</u>	<u>\$2,646</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

This is moving money from the fund balance into the expense line so that a bill to Aqua can be paid for Real Time Hydrologic Data collection. The invoice was provided late for FY2022-2023, so the current budget FY2023-2024 will reflect the bills for two years.

Department Head: 

Approved By:

_____ Committee

Finance Committee

_____ Chairman

_____ Chairman

Dated: _____

Dated: _____