

**VERMILION COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Tuesday, September 17, 2024
200 S. College St. Danville, IL 61832
Conference Room
6:00 PM**

Roll call of members:

Present: Brad Gross, Steve Laker, Carla Priest, Paulina Padjen, Celeste Widolff,
John Hart, Connie Ostrander
Present by Phone: Jane Cooney, Karen Broaders
Absent: Sabeeha Haque, Phillip Jackson

With a verified quorum, President Brad Gross called the meeting to order at 6:00 PM.

Approval of Agenda:

Approval of September 17, 2024 agenda.

Approval of Agenda as Presented:

The President of the Board of Health Brad Gross then called for a motion to approve the agenda as presented.

Motion: Carla Priest
Second: Paulina Padjen

The motion was carried unanimously as follows:

Brad Gross	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Paulina Padjen	Yes
Karen Broaders	Yes
Carla Priest	Yes
John Hart	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

Approval of minutes:

President Gross called for a motion to approve the minutes of July 16, 2024 meeting.

Motion: Celeste Widolff
Second: Carla Priest

The motion was carried unanimously as follows:

Brad Gross	Yes
Celeste Widolff	Yes
Stephen Laker	Yes
Karen Broaders	Yes
Paulina Padjen	Yes
John Hart	Yes
Carla Priest	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

Audience Comments

Ashley Polk, EH LEHP I handed out a timeline of her employment at Vermilion County Health Department, as well as documentation, memo’s regarding her request to be promoted to a LEHP III. Handout attached.

Fiscal Status:

The Board reviewed the budget and expenditure report for September 2024, as reported by the Administrative Services Director, Clayton Fauver. Clayton Fauver stated that the Health Department was waiting on the taxes, they would be received in 1 lump sum this year.at the end of the year. The Health Dept and Solid Waste budgets were solid, Clayton has no concerns about the Health Department’s expenditure at this point.

Approval of Budget and Expenditure Report for July 2024

The President of the Board of Health Brad Gross then called for a motion to approve the agenda as presented.

Motion: John Hart
 Second: Carla Priest

The motion was carried unanimously as follows:

Brad Gross	Yes
Stephen Laker	Yes
Karen Broaders	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Connie Ostrander	Yes
Jane Cooney	Yes

State and Federal grant updates:
 Received confirmation on the Health Protection Grant:
 HP \$230,000
 West Nile 18,000

Tick	8,000
Hep B	1,000
TB	1,000

County fiscal update:

Pastor Phil was not at the meeting tonight. He contacted President Brad Gross and stated that the Health Department was awarded a grant but was not sure of what it was.

Approval of By-Laws – Attachment

Changes proposed by Steve Laker were explained by Mr. Laker and discussed by the Board of Health. Dr. D had written a memo to the Board of Health with 1 exception to Mr. Laker's proposal which was explained by Clayton Fauver, Administrative Services Director. Clayton explained that the last sentence of 1.1 on the proposal could cause a delay in travel or necessary expenditures. All expenditures are handled in the manner stated in the proposal with the exception of same category transfers. An expenditure that is within the same category is approved by the Chairman of the Board's signature. Clayton handed out a category list showing the category lines with explanation. Clayton and Dr.'s proposal is the last sentence of 1.1 read "This same process is required for all out of category line -item expenditure categories".

The Board of Health members approved the By-Laws with changes as discussed.

Approval of By-Laws

The President of the Board of Health Brad Gross then called for a motion to approve the By-Laws as adopted.

A motion was made approving the By-Laws as adopted.

Motion: John Hart
 Second: Connie Ostrander

The motion was carried unanimously as follows:

Brad Gross	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

2025 Food Ordinance Revision

- Narrative
- Ordinance

Explanation to the Board of Health by Jana Messmore, Environmental Health Director. The ordinance is required with State Code changes for January 1, 2024.

Approval of Food Ordinance

The President of the Board of Health Brad Gross then called for a motion to approve the Food Ordinance and move forward to the County Board.

Motion: Steve Laker
Second: Paulina Padjen

The motion was carried unanimously as follows:

Brad Gross	Yes
Stephen Laker	Yes
Karen Broader	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

Professional development of staff

Dr. D explained his position on the paying of EH testing and licensure. Dr. D cannot support paying for EH and not other programs in the Health Department. After much discussion with the Board of Health members it was decided that VCHD should seek legal counsel to whether this is a discriminatory practice or if it is not.

Seeking legal counsel for discriminating practice of Professional Development Licensure payment.

The President of the Board of Health Brad Gross then called for a motion to approve seeking legal counsel for discriminating practice of Professional Development Licensure payment.

Motion: Brad Gross
Second: Karen Broaders

The motion was carried unanimously as follows:

Brad Gross	Yes
Stephen Laker	Yes
Karen Broaders	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

Program Updates

Program updates are attached in detail.

PHA Comments/Items of Information

STI clinic was delayed because of building renovations. We are making progress but still work to do. Staffing we have advertised/ posted for RN positions.

Executive Sessions: Pursuant to the Illinois Open Meeting Act, Illinois Compiled Statutes 5 ILCS 120/2 © (1). “the appointment, employment, compensation, discipline, performance evaluation or dismissal of specific employees of the public body ……….”

The president of the Board Brad Gross, asked for a motion to go into closed session at 7:00 pm.

Motion: Paulina Padjen
Second: Connie Ostrander

The motion was carried unanimously as follows:

Brad Gross	Yes
Stephen Laker	Yes
Karen Broaders	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

The President of the Board Brad Gross, asked for a motion to return to open session at 7:30 pm

Motion: Paulina Padjen
Second: Connie Ostrander

The motion was carried unanimously as follows:

Brad Gross	Yes
Stephen Laker	Yes
Karen Broaders	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

Items of Information:

The next meeting will be Tuesday, October 15, 2024, at 6:00 PM at the Health Department.

The President of the Board Brad Gross, asked for a motion to adjourn the meeting.

Motion: Paulina Padjen
Second: Karen Broaders

The motion was carried unanimously.

Brad Gross	Yes
Stephen Laker	Yes
Dr. Karen Broaders	Yes
Carla Priest	Yes
Paulina Padjen	Yes
John Hart	Yes
Celeste Widolff	Yes
Jane Cooney	Yes
Connie Ostrander	Yes

Respectfully submitted,

Clayton Fauver
Recording Secretary



Carla Priest
Secretary, Board of Health

